

**RIALTO UNIFIED SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**Dr. John R. Kazalunas Education Center**  
**182 East Walnut Avenue**  
**Rialto, California**

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**DINA WALKER**  
President

**EDGAR MONTES**  
Clerk

**NANCY G. O'KELLEY**  
Member



**JOSEPH W. MARTINEZ**  
Vice President

**JOSEPH AYALA**  
Member

**JAWAUN COLLIER**  
Student Board Member

**CUAUHTÉMOC AVILA, ED.D.**  
Superintendent

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**February 8, 2017**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

**AGENDA**

- A. OPENING**  
**Call to Order – 5:00 P.M.**

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

**CLOSED SESSION**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/  
Reassignment of Employees (Government Code section 54957)

**Administrative Appointment:**

- Middle School Assistant Principal

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. CONFERENCE WITH LABOR NEGOTIATORS  
 Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services, and Rhonda Kramer, Director, Personnel Services.  
 Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Gov. Code § 54956.9(a)):
  - Rialto Unified School District v. Project Management and Integration Service, LLC (Case No. CIVDS1518115)
  - Rialto Unified School District v. Educational Consulting Services, Inc., et al. (Case No. CIVDS1518116)
5. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9)
  - 1767517 v. Rialto Unified School District (San Bernardino Superior Court Case No. CIVD1401849)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_ Time:\_\_\_\_\_

**ADJOURNMENT OF CLOSED SESSION**

Moved\_\_\_\_\_ Seconded\_\_\_\_\_ Vote\_\_\_\_\_ Time\_\_\_\_\_

**OPEN SESSION RECONVENED – 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**PRESENTATION BY RIALTO HIGH SCHOOL**

**REPORT OUT OF CLOSED SESSION**

**ADOPTION OF AGENDA**

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

Preferential Vote by Student Board Member: Aye:\_\_\_\_\_ No:\_\_\_\_\_ Abstain:\_\_\_\_\_

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

**B. PRESENTATIONS**

1. High School – District Student Advisory Committee (DSAC) Presentation
2. Mrs. Marie Thornsberry, Hughbanks Elementary School teacher, NASA Stratospheric Observatory for Infrared Astronomy (SOFIA) Presentation
3. Danya Sanders-Hester, “Excellence in District Preschool Teacher Mentorship”

**C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING**

**OPEN PUBLIC HEARING**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

Any person wishing to speak on the items on the Public Hearing Agenda will be granted three minutes.

1. Public Hearing: Pursuant to the requirements of Governmental Code and Board Policy, the attached initial 2017-18 proposal submitted by the Rialto Unified School District, for an agreement between the Rialto Education Association (REA) and the Rialto Unified School District, Board of Education, is hereby posted in compliance with the legislative requirements for public notice. (Ref. D 1.1-2)

**CLOSE PUBLIC HEARING**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

**CONSENT CALENDAR ITEMS**

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Approve Consent Calendar Items (Ref. E – J)**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Preferential Vote by Student Board Member: Aye: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**E. MINUTES**

1. Approve the minutes of the Regular Board of Education meeting held January 25, 2017. (Ref. E 1.1-19)

**F. GENERAL FUNCTIONS CONSENT ITEMS**

1. Second reading of revised Board Policy 0460(a-f); Philosophy, Goals, Objectives and Comprehensive Plans: Local Control and Accountability Plan. (Ref. F 1.1-6)
2. Second reading of revised Board Policy 4030(a-e); All Personnel: Nondiscrimination in Employment. (Ref. F 2.1-5)
3. Second reading of revised Board Policy 4119.11, 4219.11, 4319.11(a-c); All Personnel: Sexual Harassment. (Ref. F 3.1-3)
4. Second reading of revised Board Policy 6152(a-d); Instruction: Class Assignment. (Ref. F 4.1-4)
5. Second reading of revised Board Policy 6164.2(a-i); Instruction: Guidance/Counseling Services. (Ref. F 5.1-9)
6. Second reading of revised Board Bylaw 9323(a-e); Bylaws of the Board: Meeting Conduct. (Ref. F 6.1-5)
7. First reading of revised Board Policy 3311(a-d); Business and Noninstructional Operations: Bids. (Ref. F 7.1-4)

8. First reading of new Board Policy 3311.1(a-b); Business and Noninstructional Operations: Uniform Public Construction Cost Accounting Procedures. (Ref. F 8.1-2)
9. First reading of revised Board Policy 5131.2(a-f); Students: Bullying. (Ref. F. 9.1-6)
10. First reading of new Board Policy 5144.4(a-b); Students: Required Parental Attendance. (Ref. F 10.1-2)
11. First reading of revised Board Policy 6177(a-f); Instruction: School Learning Programs. (Ref. F 11.1-6)

**G. INSTRUCTION CONSENT ITEMS**

1. Approve fifty (50) AVID students and five (5) chaperones to attend Eisenhower High School's AVID Northern California University Campus Tour on March 8, 2017 through March 10, 2017, at the following universities: California State University, Bakersfield; University of California, Merced; University of California, Chico; University of California, Berkeley; San Francisco State; California State University, San Luis Obispo; and the University of California, Santa Barbara, at a total cost not-to-exceed \$20,000.00, to be paid from the College Readiness Block Grant. (Ref. G 1.1)
2. Approve ten (10) potential students of the Carter High School boys wrestling team and three (3) coaches/chaperones to attend the State Wrestling Tournament in Bakersfield, California, on March 2, 2017 through March 4, 2017, at an estimated total cost of \$1,700.00, to be paid from ASB and General Funds. (Ref. G 2.1)
3. Approve seven (7) potential students of the Carter High School girls wrestling team and four (4) coaches/chaperones to attend the State Wrestling Tournament in Visalia, California, on February 23, 2017 through February 25, 2017, at an estimated total cost of \$1,700.00, to be paid from ASB and General Funds. (Ref. G 3.1)
4. Approve the proposed 2017 Extended School Year (ESY) program and calendars for students receiving special education services in all grades as part of their Individualized Educational Program (IEP) requirement. (Ref. G 4.1)
5. Approve four (4) students of the Eisenhower High School girls wrestling team, and four (4) coaches/chaperones to attend the State Wrestling Tournament in Visalia, California, February 23, 2017 through February 25, 2017, at an estimated total cost of \$1,500.00, to be paid from Eisenhower High School's Athletic Fund. (Ref. G 5.1)

## **H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from January 9, 2017 through January 23, 2017, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from Measured Progress, Inc., Walmart, Box Tops for Education, and ThinkMap, Inc., and request that a letter of appreciation be sent to the donors. (Ref. H 2.1)
3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546. (Ref. H 3.1)
4. Ratify an agreement with Grand Canyon University for mentoring opportunities for students in their respective programs effective November 18, 2016 through June 30, 2019, at no cost to the District. (Ref. H 4.1)
5. Approve the use of the California Multiple Award Schedule (CMAS) Contract # 1-16-23-23A for Fiscal Year 2016-2017, pursuant to Public Contract Code 20118, to be paid from the General Fund. (Ref. H 5.1)
6. Approve an agreement with All American Inspection, Inc. as the inspector to provide in-plant inspection services for two shade structures to be installed at the girls' softball field at Rialto High School for a not-to-exceed amount of \$5,000.00, to be paid from Fund 40, Special Reserve Fund. (Ref. H 6.1)
7. Approve an agreement with PF Vision, Inc., to provide The Division of State Architect (DSA) inspection services for the Path of Travel and fire alarm compliance project at Jehue Middle School, at a cost of \$64.00 per hour for a Class 1 inspector, not-to-exceed \$5,600.00, to be paid from Fund 21, Measure Y, Series "C", General Obligation Bond Funds. (Ref. H 7.1)
8. Approve the addition of CP Construction Company, Inc., an "A" licensed Water & Sewer contractor based in Ontario, California, to the subcontractor list for the Rialto Unified School District Compressed Natural Gas (CNG) Fueling Station Project under Public Contract Code §4107 to complete the project, at no cost to the District. (Ref. H 8.1)
9. Approve an agreement with Scholastic Education to provide systemic professional learning and ongoing job-embedded coaching to support middle school history/social studies teachers, coaches, and administrators, effective February 26, 2017 through May 31, 2017, for a

total cost not-to-exceed \$45,580.00, to be paid from the Unrestricted General Fund. (Ref. H 9.1-2)

10. Award the base bids for Category 9, Roofing to Best Contracting Services, Inc., and Category 38, Theater Rigging, to J. R. Clancy, Inc. for the Eisenhower High School Stadium Building and Performing Arts Theater Project as the lowest responsible contractors meeting District specifications. All costs will be paid from Fund 21, Measure Y, Series "C", General Obligation Bond Funds. (Ref. H 10.1-2)
11. Accept the Walmart Community Grant from the Walmart Foundation, effective February 2017 through May 2017, in the amount of \$500.00 for the purpose of funding Morgan Elementary School's makerspace classroom. (Ref. H 11.1)
12. Approve an agreement with the Child Care Resource Center for the purpose of the two (2) Quality Start San Bernardino (QSSB) chosen Preschool Teachers, Catalina Robles at Dollahan Elementary and Griselda Uribe at Kelley Elementary to participate in quality improvement and incentives effective February 9, 2017 through September 30, 2017, to be funded by the San Bernardino Superintendent of Schools through the Child Care Resource Center, at no cost or liability to the District. (Ref. H 12.1)
13. Approve the agreement with Dr. Jodye Selco for \$25,000.00 to provide additional professional development, develop Next Generation Science Standards (NGSS) materials, and provide professional development on NGSS for elementary and middle school teachers for the 2016-2017 school year, to be paid from California Science and Mathematics Partnership Grants, at no cost to the District. (Ref. H 13.1)
14. Accept two (2) FEDCO Classroom Enrichment Grants from the Center for Excellence in Mathematics and Science Teaching (CEMaST) of Cal Poly Pomona College of Science for Bemis Elementary School, effective February 2017 through May 15, 2017, in the amount of \$1,000.00 for the purpose of funding an outreach program with the Aquarium of the Pacific Mobile Aquarium, and in the amount of \$500.00 for the purpose of the Traveling Scientists and Birds of Prey Project. (Ref. H 14.1)
15. Approve an agreement with Consortium on Reaching Excellence in Education (CORE) to provide thirteen (13) follow up training sessions at eleven (11) elementary school sites and two (2) middle school sites on Systematic Instruction in Phonological Awareness, Phonics, and Sight Words (SIPPS) to support the initial training on SIPPS that teachers had previously received, effective February 21, 2017 through May 11, 2017, at a total cost not-to-exceed \$35,045.00, to be paid from Title I Funds. (Ref. H 15.1)

16. Approve the changes to the District bank accounts. (Ref. H 16.1)

**I. FACILITIES PLANNING CONSENT ITEMS**

1. Accept the work completed on September 30, 2016, by Vector USA for all the work required in network upgrades and wireless installation at the District Office, Carter High School, Frisbie Middle School, Jehue Middle School, Kucera Middle School, Kolb Middle School, and eighteen (18) elementary school sites (Bemis, Boyd, Casey, Curtis, Dunn, Dollahan, Fitzgerald, Garcia, Henry, Hughbanks, Kelley, Kordyak, Morgan, Morris, Myers, Preston, Simpson, and Trapp), and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 1.1)
2. Accept the work completed on January 21, 2017 by Integral Electrical Engineering, Inc. for all work required in connection with the Rialto Unified School District Generator Installation project located at 182 E. Walnut Avenue, Rialto, California, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 2.1)

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1167 for classified and certificated employees. (Ref. J 1.1-3.1-1)

**K. DISCUSSION/ACTION ITEMS**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

1. Approve the Board of Education meeting schedule for the 2017-2018 school year. (Ref. K 1.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

2. Approve the amended agreement with San Bernardino Community College District, Valley College Campus to establish a three (3) day a week open college level Computer Aided Design and Manufacturing I course at the Cesar Chavez/Delores Huerta Center for Education (CHCE) Engineering Academy at no additional cost to the District, effective February 2017 through May 2017. The amendment will further add that students will incur enrollment fees in the amount of \$21.00. The term of this agreement as amended may be extended for an additional period not-to-exceed five (5) years by written agreement between both parties.

(Ref. K 2.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_



Moved \_\_\_\_\_ Seconded \_\_\_\_\_

3. Approve an agreement with Information Technology Solutions, LLC to consult with for structure cabling design and planning for Rialto High, Eisenhower High, Rialto Middle, and Werner Elementary, at a total cost of \$68,988.21, effective February 9, 2017 through June 30, 2017, to be paid from the General Fund. (Ref. K 3.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

4. Approve the 2017-2018, 2018-2019, and 2019-2020 school/student calendars. (Ref. K 4.1-4)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

5. Approve the hourly increase for AVID Tutors to \$12.50 an hour effective January 1, 2017. (Ref. K 5.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

6. Approve changing the Wednesday, March 8, 2017, Board of Education meeting to Wednesday, March 15, 2017. (Ref. K 6.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

7. Approve the recommendations of the Administrative Hearing Panel (AHP):

**ADMINISTRATIVE HEARING**

Case Number:  
16-17-22

**STIPULATED**

Case Numbers:  
16-17-27  
16-17-28

**REINSTATEMENT HEARINGS**

Case Numbers:

12-13-88

15-16-47

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**L. ADJOURNMENT**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Preferential Vote by Student Board Member: Aye: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Time** \_\_\_\_\_

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, February 22, 2017, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

\*Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

**D PUBLIC HEARING**

**PLEASE POST**

**PLEASE POST**

**PUBLIC NOTICE**

PURSUANT TO THE REQUIREMENTS OF GOVERNMENT CODE AND BOARD POLICY, THE ATTACHED INITIAL 2017-2018 PROPOSAL SUBMITTED BY THE RIALTO UNIFIED SCHOOL DISTRICT, FOR AN AGREEMENT BETWEEN THE RIALTO EDUCATION ASSOCIATION (REA), AND THE RIALTO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION IS HEREBY POSTED IN COMPLIANCE WITH THE LEGISLATIVE REQUIREMENTS FOR PUBLIC NOTICE.



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Rhea McIver Gibbs,  
Lead Personnel Agent  
Personnel Services

February 1, 2017

(Ref. D 1.1)

**RIALTO UNIFIED SCHOOL DISTRICT**  
**Initial Proposal to**  
**RIALTO EDUCATION ASSOCIATION**  
**2017-2018**  
February 8, 2017

The following is the proposal of the Rialto Unified School District for the 2017-2018 school year:

**1. ARTICLE I: AGREEMENT**

The Rialto Unified School District proposes a new term to the Collective Bargaining Agreement to be effective July 1, 2017 through June 30, 2020

**2. ARTICLE II: RECOGNITION**

Modify Section A language regarding positions to be excluded from the bargaining unit

**3. ARTICLE VI: LEAVES**

Remove Section E language regarding Teaching Days Exchange

**4. ARTICLE XIX: SALARY, HEALTH AND WELFARE BENEFITS**

Modify Section B language regarding health and insurance benefits.  
Modify Section K6(g) language regarding Newly Hired Speech Therapists

**5. ARTICLE XXII: PEER ASSISTANCE AND REVIEW PROGRAM**

Modify language regarding the Peer Assistant and Review Program



**MINUTES  
REGULAR MEETING OF THE BOARD OF EDUCATION  
RIALTO UNIFIED SCHOOL DISTRICT  
DR. JOHN R. KAZALUNAS EDUCATION CENTER  
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

**January 25, 2017**

**A. OPENING**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:00 p.m. by President Walker at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Dina Walker, President; Joseph W. Martinez, Vice President; Edgar Montes, Clerk; Joseph Ayala, Member; and Nancy G. O'Kelley, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; Jinane Annous, Ed.D., Lead Innovation Agent; Education Services; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Senior Director, Personnel Services. Also present was Rosie Williams, Executive Secretary.

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

There were no comments.

**CLOSED SESSION**

Upon a motion by Clerk Montes, seconded by Vice President Martinez, and approved by a 5-0 vote, the Board of Education entered into Closed Session at 6:02 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/ Reassignment of Employees (Government Code section 54957)
2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. **CONFERENCE WITH LABOR NEGOTIATORS**  
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, Rhea Mclver Gibbs, Lead Personnel Agent, Personnel Services, and Rhonda Kramer, Director, Personnel Services.  
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. **CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Gov. Code § 54956.9(a)):**

Rialto Unified School District v. Project Management and Integration Service, LLC (Case No. CIVDS1518115)

Rialto Unified School District v. Educational Consulting Services, Inc., et al. (Case No. CIVDS1518116)

### **ADJOURNMENT OF CLOSED SESSION**

Upon a motion by Clerk Montes, seconded by Member O'Kelley, and passed by a unanimous 5-0 vote, Closed Session adjourned at 7:19 p.m.

### **OPEN SESSION RECONVENED – 7:19 P.M.**

Members present: Dina Walker, President; Joseph W. Martinez, Vice President; Edgar Montes, Clerk; Joseph Ayala, Member; and Nancy G. O'Kelley, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; Jinane Annous, Ed.D., Lead Innovation Agent; Education Services; Rhea Mclver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Senior Director, Personnel Services. Also present was Rosie Williams, Executive Secretary, and Jose M. Reyes, Interpreter.

### **PLEDGE OF ALLEGIANCE**

Jawaun Collier, Student Board Member, led the Pledge of Allegiance.

### **PRESENTATION BY PRESTON ELEMENTARY SCHOOL**

Preston Elementary School's Transitional Kindergarten students, led by Ms. Andrea Phelps, and our PM Kindergarten students, led by Mrs. Wendy Shewmake, performed their classroom AVID song.



## **REPORT OUT OF CLOSED SESSION**

Superintendent Avila reported that in Closed Session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Imposed a nine (9) day unpaid suspension on certificated employee #1659327.
- Imposed a seven (7) day unpaid suspension on certificated employee #1629117.
- Denied the request for a leave of absence for classified employee #1636427, January 26, 2017 through February 3, 2017.

## **ADOPTION OF AGENDA**

Upon a motion by Member O'Kelley, seconded by Clerk Montes, the Agenda was adopted by unanimous 5-0 vote by the Board of Education.

### **B. PRESENTATIONS**

1. Middle School – District Student Advisory Committee (DSAC) Presentation

The following DSAC students shared information on activities held at their schools:

Destiny Lopez – Rialto Middle School  
Gino Rhoten – Kolb Middle School  
Stephanie Rodas – Kucera Middle School

2. Presentation by Vicenti, Lloyd & Stutzman, LLP, regarding the Fiscal Year 2015-2016 Annual Audited Financial Report

Ms. Priscilla Osborne-Flores, Senior Manager of Vicenti, Lloyd & Stutzman, LLP, presented an overview of the Annual Audited Financial Report for the 2015-2016 fiscal year, emphasizing the opinion on the audit this year is “unmodified, which is the best opinion you can have.”

3. Parent Engagement Presentation (Family Leadership Institute)

Linda Miner, Director, Categorical Programs/Special Programs, conducted a PowerPoint presentation on the highlights of the Family Leadership Institute (FLI) workshops. Parents Juan Silva and Ivonne Perez, and Rialto High School Principal Amie Ayala shared their experiences while attending the workshops. The PowerPoint presentation is attached, see pages (Ref. E 1.12) - (Ref. E 1.15)

(Ref. E 1.3)

4. Parent Engagement Presentation (Hispanic Association of Colleges and Universities).

Dr. Marina Madrid, Director, EL Programs, conducted a PowerPoint presentation on the highlights of the Hispanic Association of Colleges and Universities (HACU) workshops. Parents Margarita Valdez, Xochitl Esqueda, Gladys Velasquez, and Natividad Manzanera, shared their experiences while attending the workshops. The PowerPoint presentation is attached, see pages (Ref. E 1.16) - (Ref. E 1.19).

### C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

Mirna Ruiz, parent, thanked the Board for the progress made with the unsafe traffic issues at Werner Elementary School.

Celia Zelaya, representing Amigos Unidos, a support group for parents of children with special needs, congratulated Superintendent for his Patriot's Award he received on January 16, 2017. She also congratulated the Board for hiring Patricia Mbugua, Coordinator, Special Education, and Mr. Rod Campbell for being selected to receive the Key to the District. She also expressed her gratitude for the great staff and parents who are willing to work for what is best for all of the students.

Enaz Wanzer, parent, gave an update on her son's IEP stating she has a mediation meeting scheduled for Monday and she hopes to have her concerns resolved. She also asked for clarification on Board item (Ref. F 8.1-5).

Gabriela Solis-Limon, parent, expressed her concerns with the poor conditions of the PE fields at Kucera Middle School.

Peter Attwood, Education Advocate, representing a parent of a County student, expressed his concerns regarding Board Bylaw 9323, which he felt conflicts with the Rules of Decorum for Board of Education Meeting printed on the front cover of the Agenda. He invited Superintendent Avila to attend a Resolution Session scheduled for Friday afternoon, January 27, 2017, regarding a Special Education student at the County classroom at Dollahan Elementary School.

Mercedes Sanchez, parent, shared her son's positive experience with the Clay Counseling program at Morgan Elementary School. She expressed her appreciation for the program and asked that the District continue providing this type of program for students in need.

Paula Bailey, parent, expressed her appreciation of Special Education staff members Dr. Koss, Shelly Gates and Robin Lopez for their support and attention they have provided for her student. She is happy in the direction that the District is going.

Martha Avelar, parent of a County Special Education student, spoke regarding issues of what she felt was abuse that her student experienced in his classroom at Dollahan Elementary School.

Maria Sandoval, parent, shared her concerns regarding Kucera Middle School students having to eat their meals on their laps during inclement weather due to not enough tables to accommodate all students.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA). Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, encouraged the Board to approve item (Ref. K 3.1) Early Notification One-Time Incentive Plan. She also referenced item (Ref. F 7.1-9), a Board policy regarding Guidance/Counseling Services. She stated that this policy indicated more services counselors need to provide, and therefore, the District needs to hire more counselors.

Raquel Torres, CSEA President, thanked the Board for the great job they are doing. She also shared that it is a pleasure working with Rhonda Kramer and Rhea McIver Gibbs from Personnel Services.

Derek Harris, RSMA Representative, congratulated administrators Leonard Buckner and Armando Urteaga for being selected by the Association of California School Administrators (ACSA), Region 12, to receive top education awards. Mr. Buckner will be honored under the category of "Valuing Diversity Administrator of the Year," and Mr. Urteaga will be honored as the "Middle School Principal of the Year."

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING - None**

## **CONSENT CALENDAR ITEMS**

Upon a motion by Clerk Montes, seconded by Vice President Martinez, Items E – J were approved by a unanimous 5-0 vote by the Board of Education.

### **E. MINUTES**

1. Approve the minutes of the Regular Board of Education meeting held January 11, 2017.

### **F. GENERAL FUNCTIONS CONSENT ITEMS**

1. Second reading of revised Board Policy 4151, 4251, 4351(a-d); All Personnel: Employee Compensation.
2. Second reading of revised Board Bylaw 9010(a-b); Bylaws of the Board: Public Statements.
3. First reading of revised Board Policy 0460(a-f); Philosophy, Goals, Objectives and Comprehensive Plans: Local Control and Accountability Plan.
4. First reading of revised Board Policy 4030(a-e); All Personnel: Nondiscrimination in Employment.
5. First reading of revised Board Policy 4119.11, 4219.11, 4319.11(a-c); All Personnel: Sexual Harassment.
6. First reading of revised Board Policy 6152(a-d); Instruction: Class Assignment.
7. First reading of revised Board Policy 6164.2(a-i); Instruction: Guidance/ Counseling Services.
8. First reading of revised Board Bylaw 9323(a-e); Bylaws of the Board: Meeting Conduct.

### **G. INSTRUCTION CONSENT ITEMS**

1. Approve thirty (30) parents/guardians from Rialto Unified School District to attend a parent workshop on February 24, 2017, at San Bernardino Valley College, in San Bernardino, California, for a total cost not-to-exceed \$600.00, to be paid from Title III Funds.

2. Approve thirty-seven (37) students of the Carter High School Cheer Team and four (4) chaperones to attend the Jamz Cheerleading National Championship in Las Vegas, Nevada, February 16, 2017 through February 18, 2017, at an approximate cost of \$2,000.00, to be paid from the Carter Cheer Booster Club, at no cost to the District.
3. Approve fourteen (14) Carter High School Competitive Speech and Debate student team members, two (2) advisors, and one (1) parent chaperone to attend the 2017 Stanford University High School Speech and Debate Tournament at Stanford University, February 10, 2017 through February 13, 2017, for a total estimated cost of \$5,000.00, to be paid from the team's ASB account, at no cost to the District.
4. Approve travel reimbursement for two (2) Western Association of Schools and Colleges (WASC) visiting committee members conducting the midterm visitation of Focus on Learning Joint WASC/CDE process at Milor High School on April 26, 2017, for a total cost not-to-exceed \$2,000.00, to be paid from the General Fund.
5. Approve one (1) Region Officer/chapter member (student) of the Family Community Career Leaders of America (FCCLA) and one (1) advisor from Eisenhower High School, to attend the FCCLA 2017 Capitol Leadership Experience in Sacramento, California, on February 5, 2017 through February 7, 2017, for an approximate cost of \$3,200.00, to be paid from FCCLA State Department for the Region Officer (student) and Perkins Funds for the advisor/chaperone at approximately \$1,600.00 each, for a total of \$3,200.00.
6. Approve the proposed student eligibility plan, course of study, calendar and schedule of classes for the 2017-2018 Summer School Programs.

#### **H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from December 12, 2016 through January 9, 2017, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the donations from The Way Bible Fellowship, Lifetouch National School Studios, Boston's Restaurant, Anonymous, Dell, Inc., Masonic Lodge Chapter No. 306, and Google.org and DonorsChoose.org, and request that a letter of appreciation be sent to the donors.
3. Approve the Memorandum of Understanding between Rialto Unified School District and WestEd for a fifth grade teacher volunteer Study of *NewseLA: Building Reading Comprehension Through Level Nonfiction*

Content at Fifth Grade, from February 2017 to May 2017, at no cost to the District.

4. Accept the FEDCO Classroom Enrichment Grant from the Center for Excellence in Mathematics and Science Teaching (CEMaST) of Cal Poly Pomona College of Science for Simpson Elementary School, in the amount of \$700.00, to be used for transportation and admission to the Living Desert Zoo, effective January 2017 through May 15, 2017.
5. Approve an agreement with Clay Counseling Solutions to provide direct counseling service to fifteen to twenty (15-20) students at Curtis, Dollahan, Dunn, and Preston Elementary Schools, for a total cost not-to-exceed \$16,000.00, effective January 26, 2017 through May 30, 2017, to be paid from the General Fund.
6. Approve an agreement with Young Visionaries Youth Leadership Academy for fifteen to twenty (15-20) Eisenhower High School students and Assistant Principal Enice Jackson, to participate in the SMAART program, which will be held at Eisenhower High School, January 26, 2017 through June 30, 2017, to be paid by San Bernardino County Department of Behavior Health, at no cost to the District.
7. Approve an agreement with SPARK to provide staff development to K-5 teachers on K-5 Physical Education Curriculum for a total cost not-to-exceed \$15,600.00, effective March 15, 2017 through April 19, 2017, to be paid from the General Fund.
8. Approve an agreement with Pathfinder Ranch for approximately seventy (70) fifth grade students, two (2) staff members, and eight (8) parent chaperones (who have been approved by RUSD as Level 1 Volunteers), from Fitzgerald Elementary School to attend the outdoor education program in Mountain Center, California, for a total cost of approximately \$11,130.00, effective May 3, 2017 through May 5, 2017, to be paid from student fundraisers and donations, and at no cost to the District.
9. Approve an agreement with Pathfinder Ranch for approximately fifty (50) fifth grade students, five (5) staff members, and five (5) parent chaperones (who have been approved by RUSD as Level 1 Volunteers), from Preston Elementary School to attend the outdoor education program in Mountain Center, California, for a total cost of approximately \$12,000.00, effective April 12, 2017 through April 14, 2017, to be paid from student fundraisers, donations, and ASB funds, and at no cost to the District.
10. Approve an agreement with Fuel for Success to provide a science competition, materials, and a field trip to Fontana Speedway for Frisbie Middle School for the 2016-2017 school year. The only cost to the school

is transportation to the Fontana Speedway on race day at an approximate cost of \$446.00, to be paid from the General Fund.

11. Approve an agreement with Ludwig Engineering Associates, Inc., to provide civil engineering services for the addition of one relocatable classroom building and one relocatable restroom building at Bemis Elementary School for a total cost not-to-exceed \$3,000.00, to be paid from Fund 25, Capital Facilities Fund.
12. Approve agreements with Miller Architectural Corporation, to provide architectural services for the Installation of heating, ventilation, and air conditioning (HVAC) in the Gymnasium Building at Kucera Middle School for a cost not-to-exceed \$23,910.00, and an allowance for reimbursable expenses not-to-exceed \$1,000.00 for a total cost not-to-exceed \$24,910.00, to be paid from Fund 40, Special Reserve Fund.
13. Award Bid No. 16-17-010, Central Kitchen Heating, Ventilation, and Air Conditioning (HVAC) Upgrade Project, to ACH Mechanical Contractors, Inc. in the amount of \$1,022,000.00. All costs to be paid from Fund 40, Special Reserved Fund.
14. Approve an agreement between the San Bernardino Community College District for the San Bernardino Valley College – Child Development Program for the purpose of offering a mentoring program that recognizes the District as a Mentor Teacher site at Myers Elementary School for San Bernardino Community College District students, effective January 26, 2017 through June 30, 2017, to be funded by the California Early Childhood Mentor Program (CECMP), at no cost or liability to the District.

**I. FACILITIES PLANNING CONSENT ITEMS - None**

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1166 for classified and certificated employees.

**K. DISCUSSION/ACTION ITEMS**

Upon a motion by Member Ayala, seconded by Vice President Martinez, Item K1 was approved by a unanimous 5-0 vote by the Board of Education.

1. Ratify an agreement with 3 Chords, Inc. dba: Therapy Travelers to provide a Speech Pathologist to provide speech and language assessments and services to current identified speech and language students for a total cost not-to-exceed \$57,600.00, effective January 11, 2017 through June 30, 2017, to be paid from Special Education Funds.

Upon a motion by Member O'Kelley, seconded by Member Ayala, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Approve a Memorandum of Understanding (MOU) with the City of Fontana to provide crossing guard services from January 1, 2017 through June 30, 2018, with the City of Fontana paying up to 50% of the total annual estimated costs. The terms of the MOU may be extended for an additional one (1) year up to four (4) additional years upon mutual agreement.

Upon a motion by Member Ayala, seconded by Member O'Kelley, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Approve the early notification one-time incentive to those permanent certificated full-time employees who desire to resign or retire at the end of the 2016-2017 school year, who have fifteen (15) years or more of experience within the District, by notifying Personnel Services of their intent with an irrevocable Letter of Retirement or Resignation by 4:00 p.m. on February 28, 2017, with a payment of \$500.00 per employee to be issued on the employee's last pay warrant issued on July 1, 2017, with a total estimated cost of \$79,000.00, to be paid from the General Fund.

Upon a motion by Member O'Kelley, seconded by Vice President Martinez, Item K4 was approved by a unanimous 5-0 vote by the Board of Education.

4. Accept the Fiscal Year 2015-16 Annual Audited Financial Report completed by Vicenti, Lloyd & Stutzman LLP.

Upon a motion by Clerk Montes, seconded by Member O'Kelley, Item K5 was approved by a unanimous 5-0 vote by the Board of Education.

5. Approve the recommendations of the Administrative Hearing Panel (AHP):

**ADMINISTRATIVE HEARING**

Case Number:  
16-17-19

**STIPULATED**

Case Numbers:  
16-17-26  
16-17-25  
16-17-20

**REINSTATEMENT HEARING**

Case Number:  
15-16-38



L. **ADJOURNMENT**

Upon a motion by Member O'Kelley, seconded by Member Ayala, and approved by a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 9:39 p.m.

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Clerk, Board of Education

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Secretary, Board of Education

# FLI FAMILY LEADERSHIP INSTITUTE



*Success Begins At Home*

## What is FLI?

- Multi-faceted educational curriculum consisting of 10 Modules to increase parent engagement & student achievement
- Family Leadership Institute training (English & Spanish)
- Training is at National Training site in Las Vegas, Nevada
  1. Facilitator (Facilitator Guide Notebook)
  2. Facilitator Assistant (Participant Guide)
  3. Practitioner (Participant Guide)
  4. Observer (Participant Guide)2-Year Site License
- Facilitator Guide Notebook Contents - Participant Guide, Flyers, Worksheets, Handouts, Scripted Lessons, Sign-In Sheets, Graduation Certificates, CD (All are translated)

(Ref. E 1.12)

## FLI Purpose

- Focused on providing families with the knowledge, tools, and inspiration to help their children succeed in school and in life.
- Helps families of diverse ethnic, racial, and cultural backgrounds grow as individuals, parents, and leaders.
- Through the 10 Modules, parents are provided the skills, abilities and attitudes necessary to enhance their own personal success to serve as better role models for their children.
- Parents are encouraged to become engaged in their children's education in an effort to achieve academic success.
- Ignites family leadership in the home with increased skills.
- Builds parent capacity & increases student achievement.

- Addresses the school and the community need to eliminate barriers & increase ability to work together.
- Schools are at various levels of implementation.
- Schools have transitioned through changes in School Administration.
- Boyd, Casey, Garcia, & Rialto High have joined together until ready to work as individual schools.
- After school cohorts progress through the 10 Modules, the next cohort begins the process and works through the collaboration, conversations, building of leaders, and relationships as they share, cry, heal, & learn together.
- The trainings are highly interactive & allows all to share their life experiences with others. Is a retreat experience that affects the participants at the heart level.



## Family Leadership Institute Modules

- I. Home: Where Leadership Begins
- II. Self-Identity: Past, Present & Future
- III. Living in Two Worlds: Cultural & Generational Perspectives
- IV. Storytelling and Journaling: Valuing Literacy through Family History
- V. Education: The Key to a Better Future
- VI. College Field Trip: What Does Success Look Like?
- VII. Improving Family and School Relationships: Partnerships for Success
- VIII. Facing Challenges at Home: Coping Strategies for Success
- IX. Creating a Family Action Plan: Roadmaps to Success
- X. Celebrating Family Academic Excellence: Success as a Way of Life



## Boyd, Casey, Garcia & Rialto High



## Kolb Middle



Family Leadership leads to increased student achievement. This is not the only program that builds parent capacity & is not mandated, but is an avenue toward reaching the goal of increasing Rialto's parent engagement as we build leaders and positive role models for our students.





HACU represents more than 470 school districts, colleges and universities committed to success for higher education in USA, Puerto Rico, Latin America and Spain.

## **HACU's Mission: To Champion Hispanic Success in Higher Education by:**

- **Promoting the development of member districts, colleges and universities;**
- **Improving access to and the quality of post-secondary educational opportunities for Hispanic students; and**
- **Meeting the needs of business, industry and government through the development and sharing of resources, information and expertise**

## **The Benefits of Membership:**

**(The Rialto Unified School District is one of 21 School Districts that are members of HACU as Hispanic Serving School Districts.)**

- **Our affiliation seeks to address the many challenges we face K-12 to prepare students to enter and complete post-secondary education.**
- **Through our affiliation we have the opportunity to collaborate with colleges and universities to frame, develop and carry out new and innovative initiatives that benefit our respective student populations and significantly increase Hispanic student success.**

## The HACU Experience



## La Importancia de la Educación The Value of Education







# Saber es Poder!

31st Annual Conference  
HACU, October 28-30, 2017  
San Diego, CA



**F GENERAL FUNCTIONS CONSENT**



## RIALTO UNIFIED SCHOOL DISTRICT

### Philosophy, Goals, Objectives and Comprehensive Plans

BP 0460(a)

### LOCAL CONTROL AND ACCOUNTABILITY PLAN

The Board of Education desires to ensure the most effective use of available state funding to improve outcomes for all students. A community-based, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions ~~aligned with state and local priorities~~ and to facilitate continuous improvement of District practices.

*(cf. 0000 – Vision)*

*(cf. 0200 – Goals for the School District)*

The Board shall adopt a districtwide local control and accountability plan (LCAP), using the template provided ~~by the State Board of Education, in 5 CCR 15497.5, which that~~ addresses the state priorities ~~specified~~ in Education Code 52060 **and any local priorities adopted by the Board**. The LCAP shall be ~~effective for three (3) years and shall be updated on or before July 1 of each year~~ **and, like the District budget, shall cover the next fiscal year and subsequent two fiscal years**. (Education Code 52060, 5 CCR 15497.5)

*(cf. 3100 – Budget)*

~~In addition, the LCAP shall address any local priorities adopted by the Board.~~

The LCAP shall focus on improving outcomes for all students, particularly those who are “unduplicated students” and other underperforming students.

Unduplicated students include students who are eligible for free and reduced-price meals, English learners, and foster youth and are counted only once for purposes of the local control funding formula. (Education Code 42238.02)

*(cf. 3553 – Free and Reduced Price Meals)*

*(cf. 6173.1 – Education for Foster Youth)*

*(cf. 6174 – Education for English Language Learners)*

**The Superintendent or designee shall review the single plan for student achievement (SPSA) submitted by each District school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)**

*(cf. 0420 – School Plans/Site Councils)*

## LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)

~~To minimize duplication of effort and provide clear direction for program implementation, the LCAP and other District and school plans shall be aligned to the extent possible.~~

**The LCAP shall also be aligned with other District and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.**

*(cf. 0400 – Comprehensive Plans)*  
*(cf. 0440 – District Technology Plan)*  
*(cf. 0450 – Comprehensive Safety Plan)*  
*(cf. 5030 – Student Wellness)*  
*(cf. 6171 – Title I Programs)*  
*(cf. 7110 – Facilities Master Plan)*

~~The Superintendent or designee shall review the single plan for student achievement (SPSA) submitted by each District school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP or the annual update are consistent with strategies included in the SPSA. (Education Code 52062)~~

~~*(cf. 0420 – School Plans/Site Councils)*~~

Any complaint that the District has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 – Uniform Complaint Procedures. (Education Code 52075)

*(cf. 1312.3 – Uniform Complaint Procedures)*

### Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and Community. Such data and information shall include, but not be limited to, data regarding the numbers of students in various student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. **Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meeting with student government bodies or other groups representing students.** (Education Code 52060; **5 CCR 15495**)

## LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)

*(cf. 1220 – Citizen Advisory Committees)*  
*(cf. 4140/4240/4340 – Bargaining Units)*  
~~*(cf. 4143/4243 – Negotiations/Consultation)*~~  
*(cf. 6020 – Parent Involvement)*

### Public Review and Input

The Board shall establish ~~the following~~ **a parent advisory** committee to review and comment on the LCAP: **The committee shall be composed of a majority of parents/guardians and shall include at least one parent/guardian of an unduplicated student as defined above.** (Education Code 52063; **5 CCR 15495**)

~~Superintendent's advisory committee will include:~~

- ~~1. At least one parent/guardian of unduplicated students as defined above~~
- ~~2. An English learner parent whenever District enrollment includes at least 15 percent English learners and at least 50 students who are English learners~~

**Whenever District enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners.** (Education Code 52063; **5 CCR 15495**)

The Superintendent or designee shall present the LCAP ~~or the annual update~~ to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP ~~or the annual update to the LCAP~~. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP ~~or the annual update~~ shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

*(cf. 5145.6 – Parental Notifications)*

## LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP ~~or the annual update~~. The public hearing shall be held at the same meeting as the public hearing required prior to the adoption of the District budget in accordance with Education Code 42127 and AR 3100 – Budget. (Education Code 42127, 52062)

*(cf. 3100 – Budget)*

*(cf. 3460 – Financial Reports and Accountability)*

*(cf. 9320 – Meetings and Notices)*

### Adoption and Plan

~~Prior to adopting the District budget, but at the same public meeting, the Board shall adopt the LCAP or the annual update.~~ **The Board shall adopt the LCAP prior to adopting the District budget, but at the same public meeting.** This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

### Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP ~~or the annual update to the LCAP~~, the Board shall file the LCAP or the annual update with the County Superintendent of Schools. (Education Code 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP ~~or the annual update~~, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

### Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by him/her and the Board, regarding the District's progress toward attaining each goal identified in the LCAP. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

## LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)

*(cf. 0500 – Accountability)*

### **Technical Assistance/Intervention**

When it is in the best interest of the District, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52017)

1. Assistance in the identification of District strengths and weaknesses in regard to state priorities and review of effective-based programs that apply to the District's goals.
2. Assistance from an academic expert, team of academic experts, or another District in the county in identifying and implementing effective programs to improve the outcomes for student subgroups.
3. Advice and assistance from the California Collaborative for Educational Excellence established pursuant to Education Code 52074.

In the event that the County Superintendent requires the District to receive technical assistance pursuant to Education Code 52071, the Board shall review all recommendations received from the County Superintendent or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52062.

If the Superintendent of Public Instruction (SPI) identifies the District as needing intervention pursuant to Education Code 52072, the District shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following:

1. Revision of the District's LCAP
2. Revision of the District's budget in accordance with changes in the LCAP
3. A determination to stay or rescind any District action that would prevent the District from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

*Legal Reference: (see next page)*

(Ref. F 1.5)

**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

*Legal Reference:*

EDUCATION CODE

- 17002 *State School Building Lease-Purchase Law, including definition of good repair*
  - 41020 *Audits*
  - 42127 *Public hearing on budget adoption*
  - 42238.01-42238.07 *Local control funding formula*
  - 44258.9 *County superintendent review of teacher assignment*
  - 48985 *Parental notices in languages other than English*
  - 51210 *Course of study for grades 1-6*
  - 51220 *Course of study for grades 7-12*
  - 52052 *Academic Performance Index; numerically significant student subgroups*
  - 52060-52077 *Local control and accountability plan*
  - 52302 *Regional occupational centers and programs*
  - 52372.5 *Linked learning pilot program*
  - 54692 *Partnership academics*
  - 60119 *Sufficiency of textbooks and instructional materials; hearing and resolution*
  - 60605.8 *California Assessment of Academic Achievement; Academic Content Standards Commission*
  - 60811.3 *Assessment of language development*
  - 64001 *Single plan for student achievement*
  - 99300-99301 *Early Assessment Program*
- UNITED STATES CODE, TITLE 20
- 6312 *Local educational agency plan*
  - 6826 *Title III funds, local plans*

*Management Resources:*

CSBA PUBLICATIONS

- Impact of Local Control Funding Formula on Board Policies, November 2013*
- Local Control Funding Formula 2013, Governance Brief, August 2013*
- State Priorities for Funding: The Need for Local Control and Accountability Plans, Fact Sheet, August 2013*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

- California School Accounting Manual*

WEB SITES

- CSBA: <http://www.csba.org>
- California Department of Education: <http://www.cde.ca.gov>

Policy  
adopted: February 12, 2014  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**Submitted by:** Jinane Annous, Ed.D.  
**Reviewed and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. F 1.6)





## RIALTO UNIFIED SCHOOL DISTRICT

All Personnel

BP 4030(a)

### NONDISCRIMINATION IN EMPLOYMENT

The Board of Education is determined to provide district employees, interns, **volunteers**, and job applicants a safe, positive environment where they are assured of full and equal employment access and opportunities, protection from harassment or intimidation, and freedom from any fear of reprisal or retribution for asserting their employment rights in accordance with law. **This policy shall apply to all district employees and, to the extent required by law, to interns, volunteers, and job applicants.**

*(cf. 1240 - Volunteer Assistance)*

*(cf. 4111/4211/4311 - Recruitment and Selection)*

~~The Board prohibits No~~ district employees ~~from discriminating~~ **shall be discriminated** against or ~~harassing~~ **harassed by** any **coworker, supervisor, manager, or** other district employee or job applicant **person with whom the employee comes in contact in the course of employment**, on the basis of the ~~person's~~ **employee's** actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, or sexual orientation, or **his/her** association with a person or group with one or more of these actual or perceived characteristics.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

~~The Board also prohibits discrimination against any employee or job applicant~~ **Discrimination in employment based on the characteristics listed above is prohibited in all areas of employment and in all employment-related practices, including the following:**

- 1. Discrimination** in hiring, compensation, terms, conditions, and other privileges of employment.
- ~~and the t~~ **Taking of any** adverse employment action, ~~including, but not limited to,~~ **such as** termination or the denial of employment, promotion, job assignment, or training, ~~against an employee or job applicant based on any of the categories listed above.~~

*(cf. 4151/4251/4351 - Employee Compensation)*

*(cf. 4154/4254/4354 - Health and Welfare Benefits)*

## NONDISCRIMINATION IN EMPLOYMENT (continued)

~~3. Harassment consists of a~~ **Unwelcome conduct, whether** verbal, physical, or visual, ~~conduct that is based on any of the prohibited categories of discrimination listed above and that is so severe or pervasive that it as to~~ **adversely affect an individual's employee's** employment opportunities, ~~or that has the purpose or effect of~~ **unreasonably interfering with the individual's work performance or creating** an intimidating, hostile, or offensive work environment.

**4. Actions and practices identified as unlawful or discriminatory pursuant to Government Code 12940 or 2 CCR 11006-11086, such as:**

~~a. Prohibited s~~ **Sex discrimination includes discrimination based on an employee's or job applicant's pregnancy, childbirth, breastfeeding, or any related medical condition or on an employee's gender, gender expression, or gender identity, including transgender status.**

*(cf. 4033 - Lactation Accommodation)*

*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*

~~b. Prohibited discrimination on the basis of religious creed includes~~ **Religious creed** discrimination based on an employee's or job applicant's religious belief or observance, including his/her religious dress or grooming practices, ~~—In accordance with Government Code 12940, prohibited discrimination on the basis of religious creed also includes or based on~~ the district's failure or refusal to use reasonable means to accommodate an employee's or job applicant's religious belief, observance, or practice which conflicts with an employment requirement. ~~However, the district shall not accommodate an employee's religious dress practice or religious grooming practice if it requires segregation of the individual from other employees or the public or if it would result in a violation of this policy or any law prohibiting discrimination.~~

**c. Disability discrimination based on a district requirement for a medical or psychological examination of a job applicant, or an inquiry into whether a job applicant has a mental or physical disability or a medical condition or as to the severity of any such disability or condition, without the showing of a job-related need or business necessity.**

*(cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)*

## NONDISCRIMINATION IN EMPLOYMENT (continued)

- d. Disability discrimination based on the district's failure to make reasonable accommodation for the known physical or mental disability of an employee or to engage in a timely, good faith, interactive process with an employee, to determine effective reasonable accommodations for the employee, when he/she has requested reasonable accommodation for a known physical or mental disability or medical condition.

*(cf. 4032 - Reasonable Accommodation)*

The Board also prohibits retaliation against any district employee ~~or job applicant~~ who opposes any discriminatory employment practice by the district or its employees, agents, or representatives or who complains, testifies, assists, or in any way participates in the district's complaint ~~procedure~~ process pursuant to this policy. No employee ~~or job applicant~~ who requests an accommodation for any protected characteristic listed in this policy shall be subjected to any punishment or sanction, regardless of whether the request was granted. (Government Code 12940)

Complaints concerning employment discrimination, harassment, or retaliation shall immediately be investigated in accordance with procedures specified in the accompanying administrative regulation.

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment shall report the incident to the Superintendent or designated district coordinator as soon as practical after the incident. All other employees are encouraged to report such incidents to their supervisor immediately. The district shall protect any employee who ~~does reports~~ such incidents from retaliation.

The Superintendent or designee shall use all appropriate means to reinforce the district's nondiscrimination policy. He/she shall provide training and information to employees about how to recognize harassment, ~~and discrimination,~~ or other related conduct, how to respond appropriately, and components of the district's policies and regulations regarding discrimination. The Superintendent or designee shall regularly review the district's employment practices and, as necessary, shall take action to ensure district compliance with the nondiscrimination laws.

In addition, the Superintendent or designee shall post, in a conspicuous place on district premises, the California Department of Fair Employment and Housing publication on workplace discrimination and harassment issued pursuant to 2 CCR 11013.

## NONDISCRIMINATION IN EMPLOYMENT (continued)

Any district employee who engages in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels, or coerces another to engage or attempt to engage in such behavior in violation of this policy shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

### *Legal Reference:*

#### EDUCATION CODE

200-262.4 Prohibition of discrimination

#### CIVIL CODE

51.7 Freedom from violence or intimidation

#### GOVERNMENT CODE

11135 Unlawful discrimination

11138 Rules and regulations

12900-12996 Fair Employment and Housing Act

#### PENAL CODE

422.56 Definitions, hate crimes

#### CODE OF REGULATIONS, TITLE 2

**11006-11086 Discrimination in employment**

#### **11013 Recordkeeping**

11019 Terms, conditions and privileges of employment

**11023 Harassment and discrimination prevention and correction**

**11024 Sexual harassment training and education**

#### CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

#### UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

#### UNITED STATES CODE, TITLE 29

621-634 Age Discrimination in Employment Act

794 Section 504 of the Rehabilitation Act of 1973

#### UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964, as amended

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age discrimination in federally assisted programs

12101-12213 Americans with Disabilities Act

#### CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

#### CODE OF FEDERAL REGULATIONS, TITLE 34

100.6 Compliance information

104.7 Designation of responsible employee for Section 504

104.8 Notice

*Legal Reference continued (see next page)*

(Ref. F 2.4)

## NONDISCRIMINATION IN EMPLOYMENT (continued)

*Legal Reference continued:*

*106.8 Designation of responsible employee and adoption of grievance procedures*

*106.9 Dissemination of policy*

*110.1-110.39 Nondiscrimination on the basis of age*

COURT DECISIONS

*Thompson v. North American Stainless LP, (2011) 131 S.Ct. 863*

*Shephard v. Loyola Marymount, (2002) 102 Cal.App.4th 837*

*Management Resources:*

CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS

*California Law Prohibits Workplace Discrimination and Harassment, December 2014*

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

*Notice of Non-Discrimination, August 2010*

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

*Questions and Answers: Religious Discrimination in the Workplace, 2008*

*New Compliance Manual Section 15: Race and Color Discrimination, April 2006*

*Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 1999*

WEB SITES

*California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>*

*U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>*

*U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>*

Policy  
adopted: July 14, 1999  
revised: December 8, 2010  
revised: October 5, 2016  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**Submitted by:** Rhea McIver Gibbs and Rhonda Kramer  
**Reviewed and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. F 2.5)



## RIALTO UNIFIED SCHOOL DISTRICT

All Personnel

BP 4119.11(a)

4219.11

**SEXUAL HARASSMENT**

4319.11

The Board of Education prohibits sexual harassment of district employees ~~and job applicants~~. The Board also prohibits retaliatory behavior or action against district employees or other persons who complain, testify, or otherwise participate in the complaint process established pursuant to this policy and accompanying administrative regulation. **This policy shall apply to all district employees and, when applicable, to interns, volunteers, and job applicants.**

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 4030 - Nondiscrimination in Employment)*

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation
2. Publicizing and disseminating the district's sexual harassment policy to staff

*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)*

3. Ensuring prompt, thorough, and fair investigation of complaints
4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and the alleged harasser and subsequent monitoring of developments

All complaints and allegations of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or to take other subsequent necessary actions. ~~(SCCR 4964-2~~ **CCR 11023**)

Any district employee ~~or job applicant~~ who feels that he/she has been sexually harassed or who has knowledge of any incident of sexual harassment by or against another employee, ~~a job applicant or a student~~, shall immediately report the incident to his/her supervisor, the principal, district administrator, or Superintendent.

A supervisor, principal, or other district administrator who receives a harassment complaint shall promptly notify the Superintendent or designee.

## SEXUAL HARASSMENT (continued)

Complaints of sexual harassment shall be filed in accordance with AR 4030 - Nondiscrimination in Employment. An employee may bypass his/her supervisor in filing a complaint where the supervisor is the subject of the complaint.

Any district employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment ~~against a district employee, job applicant, or student~~ is in violation of this policy and is subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

### *Legal Reference:*

#### EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

#### GOVERNMENT CODE

12900-12996 Fair Employment and Housing Act, especially:

12940 Prohibited discrimination

12950.1 Sexual harassment training

#### LABOR CODE

1101 Political activities of employees

1102.1 Discrimination: sexual orientation

#### CODE OF REGULATIONS, TITLE 2

7287.8 Retaliation

~~7288.0 Sexual harassment training and education~~

11009 Employment discrimination

11021 Retaliation

11023 Harassment and discrimination prevention and correction

11024 Sexual harassment training and education

11034 Terms, conditions, and privileges of employment

#### CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

#### UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

#### CODE OF FEDERAL REGULATIONS, TITLE 34

*Legal Reference continued (see next page)*

**SEXUAL HARASSMENT (continued)**

*Legal Reference continued:*

*106.9 Dissemination of policy*

COURT DECISIONS

Department of Health Services v. Superior Court of California, (2003) 31 Cal.4th 1026

Faragher v. City of Boca Raton, (1998) 118 S.Ct. 2275

Burlington Industries v. Ellreth, (1998) 118 S.Ct. 2257

Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989

Oncale v. Sundowner Offshore Serv. Inc., (1998) 118 S.Ct. 998

Meritor Savings Bank, FSB v. Vinson et al., (1986) 447 U.S. 57

*Management Resources:*

OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEYS GENERAL

Protecting Students from Harassment and Hate Crime, January 1999

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr/index.html>

Policy  
adopted: July 28, 1999  
revised: October 26, 2005  
revised: December 18, 2015  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**Submitted by:** Rhea McIver Gibbs and Rhonda Kramer  
**Reviewed and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. F 3.3)





## RIALTO UNIFIED SCHOOL DISTRICT

### Instruction

BP 6152 (a)

### CLASS ASSIGNMENT

The Board of Education believes students should be assigned to classes and/or grouped in a manner that provides the most effective learning environment for all students.

When assigning students to specific **courses and** classes, the principal or designee may consider the following criteria **as appropriate for the grade level and course:**

1. Staff recommendation, including, but not limited to, the recommendations of teachers and counselors
2. Skills and classroom management style of individual teachers
3. Student skill level as indicated by **multiple objective academic measures, such a student assessment results, grade point average, and grades in prerequisite courses achievement and test data**

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

***(cf. 6152.1 - Placement in Mathematics Courses)***

***(cf. 6162.5 - Student Assessment)***

*(cf. 6162.51 - Standardized Testing and Reporting Program)*

4. Balance of ~~advanced, proficient, and below basic~~ **high, medium, and low** academic achievers
5. Student interests, readiness, behavior, and motivation
6. Student/teacher ratios and, if relevant, class size reduction considerations

*(cf. 6151 - Class Size)*

The principal or designee may accept from parents/guardians any information which would be helpful in making placement decisions. However, a parent/guardian who provides such information shall be informed that a request for a specific teacher shall be one of many factors which may be taken into account when determining his/her student's placement.

During the school year, the principal or designee may make any adjustments in class placement which s/he considers beneficial to the student or the educational program.

CLASS ASSIGNMENT (continued)

Additional Requirement for Grades 9-12

Except for a student enrolled in an alternative school, community day school, continuation high school, or opportunity school, or as otherwise specified below, no student enrolled in grades 9-12 shall be assigned:

1. To any course without educational content for more than one week in any semester, including any of the following situations: (Education Code 51228.1)
  - a. The student is sent home or released from campus before the conclusion of the designated school day.
  - b. The student is assigned to a service, instructional work experience, or other course in which he/she is assigned to assist a certificated employee, but is not expected to complete curricular assignments, in a course the certificated employee is teaching during that period and where the ratio of certificated employees to students assigned to the course for curricular purposes is less than one to one.
  - c. The student is not assigned to any course for the relevant course periods.
2. To a course that he/she has previously completed and received a grade determined by the District to be sufficient to satisfy minimum high school graduation requirements and the requirements and prerequisites for admission to California public postsecondary institutions, unless the course has been designed to be taken more than once because students are exposed to a new curriculum year to year and are therefore expected to derive education value from taking the course again (Education Code 51228.2)

(cf. 6181 - Alternative Schools/Programs of Choice)

(cf. 6184 - Continuation Education)

(cf. 6185 - Community Day School)

An exception to item #1 or #2 above may be made only if all of the following conditions are satisfied: (Education Code 51228.1, 51228.2)

1. The student, or the student's parent/guardian if he/she is younger than age 18 years, has consented in writing to the assignment.

**CLASS ASSIGNMENT (continued)**

- 2. A school official has determined that the student will benefit from being assigned to the course period.**
- 3. The principal or assistant principal has stated in a written document maintained at the school that, for the relevant school year, no students are assigned to those classes unless the school has obtained the student's or parent/guardian's consent and determined that the student will benefit from the assignment.**

**In addition, under no circumstances shall a student be assigned to a course period without educational content or a course he/she has already satisfactorily completed because there are insufficient curricular course offerings for the student to take during the relevant period of the school day. (Education Code 51228.1, 51228.2)**

**The above limitations on class assignments shall not affect the authority of the Superintendent or designee to permit the enrollment of a student in a dual enrollment, independent study, evening high school program, or other class or course authorized by law. (Education Code 51228.1, 51228.2)**

*(cf. 6158 - Independent Study)*

*(cf. 6172.1 - Concurrent Enrollment in College Courses)*

**Any complaint that the District has not complied with the requirements in this section regarding assignments in grades 9-12 may be filed in accordance with the District's procedures in AR 1312.3 - Uniform Complaint Procedures. A complainant not satisfied with the District's decision may appeal the decision to the California Department of Education (CDE). If the District or the CDE finds merit in an appeal, the District shall provide a remedy to the affected student. (Education Code 51228.3; 5 CCR 4600-4687)**

*(cf. 1312.3 - Uniform Complaint Procedures)*

*Legal Reference: (see next page)*

**CLASS ASSIGNMENT (continued)**

*Legal Reference:*

EDUCATION CODE

35020 Duties of employees fixed by Governing Board

35160 Authority of the Board

51224.7 California Mathematics Placement Act of 2015

51228.1 Assignment to courses without educational content, grades 9-12

51228.2 Assignment to courses previously completed, grades 9-12

51228.3 Uniform complaint procedures noncompliance with assignment limitations for grades 9-12

CODE OF REGULATIONS, TITLE 3

4600-4687 Uniform complaint procedures

*Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Elementary Makes the Grade!, 2000

WEB SITES

California Department of Education, Curriculum and Instruction: <http://www.cde.ca.gov/ci>

National Association for the Education of Young Children: <http://www.naeyc.org>

Policy  
adopted: September 22, 1999  
revised:  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California  
July 25, 2007

**Submitted by:** Jinane Annous, Ed.D.

**Reviewed and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

**Instruction**

BP 6164.2(a)

### **GUIDANCE/COUNSELING SERVICES**

The Board of Education recognizes that a **structured, coherent, and** comprehensive counseling program promotes academic achievement and serves the diverse needs of all District students. Counseling staff shall be available to ~~meet with~~ **provide** students **with individualized reviews of regarding** their educational progress toward academic and/or ~~career~~ **vocational** goals and, as ~~appropriate~~ may discuss social, personal, or other issues that may impact student learning.

*(cf. 0460—Local Control and Accountability Plan)*

The Superintendent or designee shall ensure that all persons employed to provide school counseling, school psychology, and/or school social work services shall possess the appropriate credential from the Commission on Teacher Credentialing authorizing their employment in such positions. Responsibilities of each position shall be clearly defined in a job description.

*(cf. 4112.2 - Certification)*

#### **Responsibilities of school counselors include, but are not limited to:**

- 1. Engaging with, advocating for, and providing support for all students with respect to learning and achievement**
- 2. Planning, implementing, and evaluating programs to promote the academic, career, personal, and social development of all students, including students from low-income families, foster youth, homeless youth, undocumented youth, and students at all levels of academic, social, and emotional abilities**
- 3. Using multiple courses of information to monitor and improve student behavior and achievement**
- 4. Collaborating and coordinating with school and community resources**
- 5. Promoting and maintaining a safe learning environment for all students by providing restorative justice practices, positive behavior interventions, and support services**

(Ref. F 5.1)

**GUIDANCE/COUNSELING SERVICES (continued)**

*(cf. 5131 - Conduct)*

*(cf. 5131.2 - Bullying)*

*(cf. 5138 - Conflict Resolution/Peer Mediation)*

*(cf. 5144 - Discipline)*

**6. Intervening to ameliorate school-related problems, including issues related to chronic absences**

*(cf. 5113.1 - Chronic Absence and Truancy)*

**7. Using research-based strategies to reduce stigma, conflict, and student-to-student mistreatment and bullying**

**8. Improving school climate and student well-being**

*(cf. 5137 - Positive School Climate)*

**9. Enhancing students' social and emotional competence, character, health, civic engagement, cultural legacy, and commitment to lifelong learning and the pursuit of high-quality educational programs**

*(cf. 6142.4 - Service Learning/Community Service Classes)*

**10. Providing counseling interventions and support services for students classified as English learners, eligible for free or reduced-priced meals, or foster youth, including enhancing equity and access to the education system and community services**

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 6173 - Education for Homeless Children)*

*(cf. 6173.1 - Education for Foster Youth)*

*(cf. 6174 - Education for English Language Learners)*

**11. Engaging in continued development as a professional school counselor**

*(cf. 4131 - Staff Development)*

## GUIDANCE/COUNSELING SERVICES (continued)

### ***Academic and Career Educational Counseling***

~~The District's academic counseling program shall be designed to assist students to establish immediate and long-range educational plans, achieve academic standards, prepare for the high school exit examination, and complete the required curriculum in accordance with their individual needs, abilities and interests. Insofar as possible, parents/guardians shall be included when making educational plans.~~

~~(cf. 6011 - Academic Standards)~~

~~(cf. 6020 - Parent Involvement)~~

~~(cf. 6174 - Education for English Language Learners)~~

Beginning in grade 7, parents/guardians shall receive a general notice at least once before career counseling and course selection so that they may participate in the counseling sessions and decisions. (Education Code 221.5)

*(cf. 5145.6 - Parental Notifications)*

The **educational** counseling program ~~for high school students may~~ **shall include academic counseling in the following areas**, at appropriate grade levels: **(Education Code 49600)**

- 1. Development and implementation, with parent/guardian involvement, of the student's immediate and long-range educational plans**
- 2. Optimizing progress towards achievement of proficiency standards**
- 3. Completion of the required curriculum in accordance with the student's needs, abilities, interests, and aptitudes**
- 4. Academic planning for access and success in higher education programs, including advisement on courses needed for admission to public colleges and universities, standardized admissions tests, and financial aid**
- 5. Career and vocational counseling, in which students are assisted in doing all of the following:**
  - a. Planning for the future, including, but not limited to, identifying personal interests, skills, and abilities, career planning, course selection, and career transition**

**GUIDANCE/COUNSELING SERVICES (continued)**

- b. Becoming aware of personal preferences and interests that influence educational and occupational exploration, career choice, and career success**
- c. Developing realistic perceptions of work, the changing work environment, and the effect of work on lifestyle**
- d. Understanding the relationship between academic achievement and career success, and the importance of maximizing career options**
- e. Understanding the value of participating in career technical education and work-based learning activities and programs, including, but not limited to, service learning, regional occupational centers and programs, partnership programs, job shadowing, and mentoring experiences**

*(cf. 6178 - Career Technical Education)*

*(cf. 6178.1 - Work-Based Learning)*

*(cf. 6178.2 - Regional Occupational Center/Program)*

- f. Understanding the need to develop essential employable skills and work habits**
- g. Understanding the variety of four-year colleges and universities and community college vocational and technical preparation programs, as well as admission criteria and enrollment procedures**

**The District's educational counseling program also may include, but not be limited to, identification of students who are at risk of not graduating with the rest of their class, development of a list of coursework and experience necessary to assist students to satisfy the curricular requirements for college admission and successfully transition to postsecondary education or employment, and counseling regarding available options for a student to continue his/her education if he/she fails to meet graduation requirements.**

*(cf. 6184 - Continuation Education)*

- 1. Information about courses needed for admission to colleges and universities, standardized admission tests, financial aid, and scholarships**



**GUIDANCE/COUNSELING SERVICES (continued)**

~~(cf. 6141.5—Advanced Placement)  
(cf. 6143—Courses of Study)  
(cf. 6146.1—High School Graduation Requirements)  
(cf. 6146.11—Alternative Credits Toward Graduation)  
(cf. 6146.2—Certificate of Proficiency/High School Equivalency)~~

~~2.——An opportunity for each student and, if practicable, his/her parent/guardian to meet with a counselor to discuss the student’s career goals, available educational and career technical education options, and community and workplace experiences to support the student’s goals~~

~~(cf. 6178—Career Technical Education)  
(cf. 6178.1—Work Based Learning)  
(cf. 6178.2—Regional Occupational Center/Program)~~

~~3.——Monitoring of each student’s fulfillment of required coursework and progress toward promotion and graduation, and notification of the student and his/her parent/guardian of remaining academic requirements~~

~~(cf. 5123—Promotion/Acceleration/Retention)  
(cf. 6162.52—High School Exit Examination)~~

~~4.——Additional specialized counseling services for students identified as at risk of not graduating with their class~~

~~(cf. 6176—Weekend/Saturday Classes)  
(cf. 6177—Summer Learning Programs)  
(cf. 6179—Supplemental Instruction)~~

~~The Superintendent or designee shall establish and maintain a program of guidance, placement and follow up for all District students subject to compulsory continuation education. (Education Code 48431)~~

~~(cf. 6184—Continuation Education)~~

No counselor shall unlawfully discriminate against any student. Guidance counseling regarding school programs and career, vocational, or higher education opportunities shall not be differentiated on the basis of any protected category specified in BP 0410 - Nondiscrimination in District Programs and Activities.

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)  
(cf. 5145.3 - Nondiscrimination/Harassment)~~

## **GUIDANCE/COUNSELING SERVICES (continued)**

In addition, counselors shall affirmatively explore with students the possibility of careers, or courses leading to careers, that are nontraditional for that student's sex. (Education Code 221.5)

For assessing or counseling students, the District shall not use testing or other materials that permit or require impermissible or unlawful differential treatment of students. (5 CCR 4931)

Colleges and prospective employers, including military recruiters, shall have the same access to students for recruiting purposes. (20 USC 7908; 10 USC 503; Education Code 49603)

*(cf. 5125.1 - Release of Directory Information)*

### **Personal or Mental Health Counseling**

A school counselor, school psychologist, or school social worker may provide individualized personal, mental health, or family counseling to students in accordance with the specialization(s) authorized by his/her credential. Such services may include, but are not limited to, support related to the student's social and emotional development, behavior, substance abuse, mental health assessment, depression, or mental illness. As appropriate, students and their parents/guardians shall be informed about community agencies, organizations, or health care providers that offer qualified professional assistance.

*(cf. 1020 - Youth Services)*

*(cf. 5113 - Absences and Excuses)*

~~*(cf. 5113.1 - Truancy)*~~

*(cf. 5131.6 - Alcohol and Other Drugs)*

~~*(cf. 5137 - Positive School Climate)*~~

~~*(cf. 5138 - Conflict Resolution/Peer Mediation)*~~

*(cf. 5141.4 - Child Abuse Reporting Procedures)*

*(cf. 5141.6 - Student Health and Social Services)*

*(cf. 5145.9 - Hate-Motivated Behavior)*

*(cf. 5147 - Dropout Prevention)*

~~*(cf. 5149 - At Risk Students)*~~

*(cf. 6164.5 - Student Study Teams)*

~~*(cf. 6173 - Education for Homeless Children)*~~

~~*(cf. 6173.1 - Education for Foster Youth)*~~

Written parent/guardian consent shall be obtained before mental health counseling or treatment services are provided to a student, except when the student is authorized to consent to the service pursuant to Family Code 6920-6929, Health and Safety Code 124260, or other applicable law.

**GUIDANCE/COUNSELING SERVICES (continued)**

Any information of a personal nature disclosed to a school counselor by a student age 12 years or older or by his/her parent/guardian is confidential and shall not become part of the student record without the written consent of the person who disclosed the confidential information. The information shall not be revealed, released, discussed, or referred to except under the limited circumstances specified in Education Code 49602 . (Education Code 49602)

*(cf. 5022 - Student and Family Privacy Rights)*  
*(cf. 5125 - Student Records)*

A counselor shall consult with the Superintendent or designee and, as appropriate, with the District's legal counsel whenever unsure of how to respond to a student's personal problem or when questions arise regarding the possible release of confidential information regarding a student. ~~Parent/guardian consultation and consent shall be obtained as appropriate.~~

**Crisis Counseling**

The Board recognizes the need for a prompt and effective response when students are confronted with a traumatic incident. School counselors shall assist in the development of the comprehensive school safety plan, emergency and disaster preparedness plan, and other prevention and intervention practices designed to assist students and parents/guardians before, during, and after a crisis.

*(cf. 0450 - Comprehensive Safety Plan)*  
*(cf. 3516 - Emergencies and Disaster Preparedness Plan)*

In addition, the Superintendent or designee shall identify crisis counseling resources to train District staff in effective threat assessment, appropriate response techniques, and/or methods to directly help students cope with such a crises if it occurs.

Early identification and intervention plans shall be developed to help identify those students who may be at risk for violence so that support may be provided before they engage in violent or disruptive behavior.

~~*(cf. 5131 - Conduct)*~~  
~~*(cf. 5131.2 - Bullying)*~~  
*(cf. 5136 - Gangs)*  
*(cf. 5141.52 - Suicide Prevention)*

**GUIDANCE/COUNSELING SERVICES (continued)****Teacher-Based Advisory Program**

The Board recognizes that a supportive, ongoing relationship with a caring adult can provide a student with valuable advice, enhance student-teacher relationships, and build the student's feelings of connectedness with the school. The Board authorizes the development of a teacher-based advisory program in which teachers advise students in such areas as academic planning, character development, conflict resolution, and self-esteem. Any teacher participating in this program shall be under the supervision of a credentialed school counselor as appropriate, receive related information and training, and be subject to this Board policy and law, including requirements pertaining to student confidentiality and nondiscrimination.

*(cf. 4131 - Staff Development)*

*Legal Reference:*EDUCATION CODE

221.5 Prohibited sex discrimination

~~41505-41508 Pupil Retention Block Grant~~

44266 Pupil retention services credential

48431 Establishing and maintaining high school guidance and placement program

49600-49604 Educational counseling

51250-51251 School age military dependents

51513 Personal beliefs

~~52378-52380 Supplemental school counseling program~~

FAMILY CODE

6920-6929 Consent by minor for treatment or counseling

HEALTH AND SAFETY CODE

124260 Mental health services; consent by minors age 12 and older

PENAL CODE

11166-11170 Reporting known or suspected cases of child abuse

WELFARE AND INSTITUTIONS CODE

5850-5883 Mental Health Services Act

CODE OF REGULATIONS, TITLE 5

4930-4931 Counseling

80049-80049.1 Pupil personnel services credential

80632-80632.5 Preparation programs for pupil personnel services

UNITED STATES CODE, TITLE 10

503 Military recruiter access to directory information

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

7908 Armed forces recruiter access to students and student recruiting information

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

*Management Resources: (see next page)*

(Ref. F 5.8)

## **GUIDANCE/COUNSELING SERVICES (continued)**

*Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Results-Based School Counseling and Student Support Guidelines, 2007

WEB SITES

American School Counseling Association: <http://www.schoolcounselor.org>

California Assoc. of School Counselors: <http://www.schoolcounselor-ca.org>

California Dept. of Education: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

U.S. Dept. of Education, Access to military recruiters:

<http://www.ed.gov/policy/gn/guid/fpco/hottopics/ht10-09-02.html>

Policy  
adopted: September 22, 1999  
revised: September 24, 2014  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**Submitted by:** Jinane Annous, Ed.D.  
**Reviewed and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

### Bylaws of the Board

BB 9323(a)

### MEETING CONDUCT

#### Meeting Procedures

All Board of Education meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

*(cf. 9322 – Agenda/Meeting Materials)*

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

*(cf. 9121 – President)*

*(cf. 9320 – Meetings and Notices)*

#### Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

*(cf. 9323.2 – Actions by the Board)*

#### Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct District business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5, Government Code 54954.3)

(Ref. F 6.1)

**MEETING CONDUCT (continued)**

2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)
3. Without taking action, Board members or District staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide through the Superintendent, reference to staff or other resources for factual information, ask the Superintendent to report back to the Board at a subsequent meeting concerning any matter, or request the Superintendent to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)

*(cf. 9130 – Board Committees)*

5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

**MEETING CONDUCT (continued)**

**Upon reasonable notification to the Board President or designee, the Board may allow individuals with disabilities or individuals who require interpretation services a reasonable amount of time beyond the typically allotted three minutes, as determined by the Board, to participate in public comment.**

6. The Board president may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3) In addition, the Board may not prohibit public criticism of District employees.

*(cf. 1312.1 – Complaints Concerning District Employees)*  
*(cf. 9321 – Closed Session Purposes and Agendas)*

7. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the president to terminate the privilege of addressing the Board.

The Board may remove disruptive individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When such disruptive conduct occurs, the Superintendent or designee shall contact local law enforcement.

**Recording by the Public**

The Superintendent or designee shall designate locations from which members of the public may broadcast, photograph, or tape record open meetings without causing a distraction.

*(cf. 9324 – Board Minutes and Recordings)*



**MEETING CONDUCT (continued)**

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

*Legal Reference:*

EDUCATION CODE

5095 Powers of remaining board members and new appointees

32210 Willful disturbance of public school or meeting a misdemeanor

35010 Prescription and enforcement of rules

35145.5 Agenda; public participation; regulations

35163 Official actions, minutes and journal

35164 Vote requirements

35165 Effect of vacancies upon majority and unanimous votes by seven member board

GOVERNMENT CODE

54953.5 Audio or video tape recording of proceedings

54953.6 Broadcasting of proceedings

54954.2 Agenda; posting; action on other matters

54954.3 Opportunity for public to address legislative body; regulations

54957 Closed sessions

54957.9 Disorderly conduct of general public during meeting; clearing of room

PENAL CODE

403 Disruption of assembly or meeting

COURT DECISIONS

McMahon v. Albany Unified School District, (2002) 104 Cal.App.4th 1275

Rubin v. City of Burbank, (2002) 101 Cal.App.4th 1194

Baca v. Moreno Valley Unified School District, (1996) 936 F.Supp. 719

ATTORNEY GENERAL OPINIONS

76 Ops. Cal. Atty. Gen. 281 (1993)

66 Ops. Cal. Atty. Gen. 336 (1983)

63 Ops. Cal. Atty. Gen. 215 (1980)

61 Ops. Cal. Atty. Gen. 243, 253 (1978)

55 Ops. Cal. Atty. Gen. 26 (1972)

59 Ops. Cal. Atty. Gen. 532 (1976)

*Management Resources: (see next page)*

**MEETING CONDUCT (continued)**

*Management Resources:*

CSBA PUBLICATIONS

*The Brown Act: School Boards and Open Meeting Laws, rev. 2005*

*Board Presidents' Handbook, rev. 2002*

*Maximizing School Board Governance: Boardsmanship*

ATTORNEY GENERAL PUBLICATIONS

*The Brown Act: Open Meetings for Legislative Bodies, 2003*

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.caag.state.ca.us>

Bylaw  
adopted: May 12, 1999  
revised: July 20, 2011  
revised: March 13, 2013  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**Reviewed and Presented for Board Action: Cuauhtémoc Avila, Ed.D.**



## RIALTO UNIFIED SCHOOL DISTRICT

### Business and Noninstructional Operations

BP 3311(a)

### BIDS

The Board of Education is committed to promoting public accountability and ensuring prudent use of public funds. When leasing, purchasing, or contracting for equipment, materials, supplies, or services for the District, including when contracting for public projects involving District facilities, the Board shall explore lawful opportunities to obtain the greatest possible value for its expenditure of public funds. When required by law, or if the Board determines that it is in the best interest of the District, such contracts shall be made using competitive bidding.

*(cf. 0410 – Nondiscrimination in District Programs and Activities)*

*(cf. 3000 – Concepts and Roles)*

**(cf. 3230 - Federal Grant Funds)**

*(cf. 3300 - Expenditures and Purchases)*

**(cf. 3311.1 - Uniform Public Construction Cost Accounting Procedures)**

**(cf. 3311.2 - Lease-Leaseback Contracts)**

**(cf. 3311.3 - Design-Build Contracts)**

**(cf. 3311.4 - Procurement of Technological Equipment)**

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading legal requirements ~~regarding contracting after~~ **for competitive bidding. (Public Contract Code 20116, 22033)**

**The Superintendent or designee shall establish comprehensive bidding procedures for the district in accordance with law. The procedures shall include a process for advertising bids, instructions and timelines for submitting and opening bids, and other relevant requirements.**

~~When calling for bids, the Superintendent or designee shall ensure that the bid specification clearly describes in appropriate detail the quality, delivery, and service required and includes all information which the District knows, or has in its possession, that is relevant to the work to be performed or that may impact the cost of performing the work.~~

**BIDS (continued)**

For award of contracts which, by law or Board policy, require prequalification, the procedures shall identify a uniform system for rating bidders **on the basis of a completed questionnaire and financial statements**, and shall address the issues covered by the standardized questionnaire and model guidelines developed by the Department of

**~~Industrial Relations pursuant to Public Contract Code 20101.~~**

*(cf. 9270 – Conflict of Interest)*

When calling for bids, the Superintendent or designee shall ensure that the bid specification clearly describes in appropriate detail the quality, delivery, and service required, and includes all information which the District knows, or has it in its possession, that is relevant to the work to be performed or that may impact the cost of performing the work.

Except as authorized by law ~~and specified in the administrative regulation~~, contracts shall be let to the lowest responsible bidder who shall give such security as the Board requires, or else all bids shall be rejected. (Public Contract Code 20111)

When the Board has determined that it is in the best interest of the District, the District may piggyback onto the contract of another public agency or corporation to lease or purchase ~~equipment or supplies~~ **any personal property** to the extent authorized by law. (Public Contract Code 20118)

~~For use in contracting for public works projects, the Board has, by resolution, adopted the procedures set forth in the Uniform Public Construction Cost Accounting Act pursuant to Public Contract Code 22030-22045, including the required cost accounting procedures and the informal bidding procedures when allowed by law. The Board delegates to the Superintendent or designee the responsibilities to award any contract eligible for informal bidding procedures and to develop plans, specifications, and working details for all public projects requiring formal bidding procedures.~~

*Legal Reference: (see next page)*

(Ref. F 7.2)

**BIDS (continued)***Legal Reference:*EDUCATION CODE

17070.10-17079.30 *Leroy F. Greene School Facilities Act*  
 17250.10-17250.55 *Design-build contracts*  
 17406 *Lease-leaseback contract*  
 17595 *Purchases through Department of General Services*  
 17602 *Purchase of surplus property from federal agencies*  
 38083 *Purchase of perishable foodstuffs and seasonable commodities*  
 38110-38120 *Apparatus and supplies*  
 39802 *Transportation services*

BUSINESS AND PROFESSIONS CODE

7056 *General engineering contractor*  
 7057 *General building contractor*

CODE OF CIVIL PROCEDURE

446 *Verification of pleadings*

GOVERNMENT CODE

4217.10-4217.18 *Energy conservation contracts*  
 4330-4334 *Preference of California-made materials*  
 6252 *Definition of public record*  
 53060 *Special services and advice*  
 54201-54205 *Purchase of supplies and equipment by local agencies*

PUBLIC CONTRACT CODE

1102 *Emergencies*  
**1103 *Definition, responsible bidder***  
 2000-2001 *Responsive bidders*  
 3000-3010 *Roofing projects*  
 3400 *Bids, specifications by brand or trade name not permitted*  
 3410 *United States produce and processed foods*  
**4113 *Prime contractor; subcontractor***  
 6610 *Bid visits*  
 12200 *Definitions, recycled goods, materials and supplies*  
 20101-20103.7 *Public construction projects, requirements for bidding*  
 20103.8 *Award of contracts*  
 20107 *Bidder's security*  
 20110-20118.4 *Contracting by School districts*  
 20110-20118.4 *Local Agency Public Construction Act; school districts*  
 20189 *Bidder's security, earthquake relief*  
**22000-22045 *Alternative procedures for public projects (UPCCAA)***  
 22002 *Definition of public project*  
 22030-22045 *Alternative procedures for public projects (UPCCAA)*  
 22050 *Alternative emergency procedures*  
 22152 *Recycled product procurement*

COURT DECISIONS

~~*McGee v. Balfour Beatty Construction, LLC, et al. (4/12/16, No. B262850)*~~  
~~*Davis v. Fresno Unified School District, (2015) 237 Cal.App.4th 261*~~

*Legal Reference continued: (see next page)*

**BIDS (continued)**

*Legal Reference continued:*

Los Angeles Unified School District v. Great American Insurance Co., (2010) 49 Cal.4th 739  
Great West Contractors Inc. V. Irvine Unified School District, (2010) 187 Cal.App.4th 1425  
Marshall v. Pasadena USD, (2004) 119 Cal.App.4th 1241  
Konica Business Machines v. Regents of the University of California, ~~(1998)~~ (1988) 206 Cal.App.3d 449  
City of Inglewood-Los Angeles County Civic Center Authority v. Superior Court, (1972) 7 Cal.3d 861  
ATTORNEY GENERAL OPINIONS  
89 Ops.Cal.Atty.Gen. 1 (2006)

*Management Resources:*

CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION PUBLICATIONS  
Cost Accounting Policies and Procedures Manual

Frequently Asked Questions

WEB SITES

CSBA: [www.csba.org](http://www.csba.org)

California Association of School Business Officials: [www.casbo.org](http://www.casbo.org)

California Uniform Construction Cost Accounting Commission:

[http://www.seo.ca.gov/ard\\_cuccac.gtm/](http://www.seo.ca.gov/ard_cuccac.gtm/)

California Department of Education: <http://www.cde.ca.gov>

California Department of General Services: <https://www.dgs.ca.gov>

Policy  
adopted: February 14, 2001  
revised: March 12, 2014  
revised: October 19, 2016  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**Submitted by:** Mohammad Z. Islam  
**Reviewed and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3311.1(a)

### UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES

In awarding contracts for public works projects involving district facilities, the Board of Education desires to obtain the best value to the district and ensure the qualifications of contractors to complete the project in a satisfactory manner. The Board has, by resolution, adopted the procedures set forth in the Uniform Public Construction Cost Accounting Act (UPCCAA) pursuant to Public Contract Code 22030-22045, including the informal bidding procedures when allowed by law.

*(cf. 3311 - Bids)*

*(cf. 7110 - Facilities Master Plan)*

The Board delegates to the Superintendent or designee the responsibilities to award any contract eligible for informal bidding procedures and to develop plans, specifications, and working details for all public projects requiring formal bidding procedures.

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading legal requirements for competitive bidding. (Public Contract Code 22033)

Projects awarded through the UPCCAA shall be subject to the cost accounting procedures established by the California Uniform Construction Cost Accounting Commission. (Public Contract Code 22030)

#### Emergency Actions

When formal bids are required by law but an emergency necessitates immediate repair or replacements, the Board may, upon a four-fifths vote of the Board, proceed to replace or repair a facility without adopting plans, specifications, strain sheets, or working details or giving notice for bids to let contracts. The work may be done by day labor under the direction of the Board and/or contractor. The emergency action shall subsequently be reviewed by the Board in accordance with Public Contract Code 22050 and shall be terminated at the earliest possible date that conditions warrant, so that the remainder of the emergency action may be completed by giving notice for bids to let contracts. (Public Contract Code 1102, 22035, 22050)

**UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES**  
(continued)

(cf. 9323.2 - Actions by the Board)

*Legal Reference:*

**PUBLIC CONTRACT CODE**

*1102 Definition of emergency*

*20110-20118.4 Local Agency Public Construction Act; school districts*

*22000-22020 California Uniform Construction Cost Accounting Commission*

*22030-22045 Alternative procedures for public projects (UPCCAA), especially:*

*22032 Applicability of procedures based on amount of project*

*22034 Informal bidding procedure*

*22035 Emergency need for repairs or replacement*

*22037-22038 Formal bidding procedures for projects exceeding \$175,000*

*22050 Alternative emergency procedures*

*Management Resources:*

**CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION PUBLICATIONS**

**Cost Accounting Policies and Procedures Manual**

**Frequently Asked Questions**

**WEB SITES**

*CSBA: <http://www.csba.org>*

*California Association of School Business Officials: <http://www.casbo.org>*

*California Uniform Construction Cost Accounting Commission:*

*[http://www.sco.ca.gov/ard\\_cuccac.html](http://www.sco.ca.gov/ard_cuccac.html)*

Policy  
adopted:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**Submitted by:** Mohammad Z. Islam

**Reviewed and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. F 8.2)





## RIALTO UNIFIED SCHOOL DISTRICT

### Students

BP 5131.2(a)

### BULLYING

The Board of Education recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

~~No individual or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.~~

*(cf. 5131 – Conduct)*

*(cf. 5136 – Gangs)*

*(cf. 5145.3 – Nondiscrimination/Harassment)*

*(cf. 5145.7 – Sexual Harassment)*

*(cf. 5145.9 – Hate-Motivated Behavior)*

*Cyberbullying* includes the creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

*(cf. 5145.2 – Freedom of Speech/Expression)*

Strategies for addressing bullying in District schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plans, the local control and accountability plan, and other applicable District and school plans.

*(cf. 0420 – School Plans/Site Councils)*

*(cf. 0450 – Comprehensive Safety Plans)*

*(cf. 0460 – Local Control and Accountability Plan)*

*(cf. 1220 – Citizen Advisory Committees)*

*(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)*

*(cf. 6020 – Parent Involvement)*

As appropriate, the Superintendent or designee may collaborate with law enforcement, courts, social services, mental health services, other agencies, and community organizations in the development and implementation of joint strategies to promote safety in schools and the community and to provide services for alleged victims and perpetrators of bullying.

(Ref. F 9.1)

## **BULLYING (continued)**

*(cf. 1020 – Youth Services)*

### **Bullying Prevention**

To the extent possible, District and schools shall focus on prevention of bullying by establishing clear rules for student conduct and **implementing** strategies to ~~establish~~ **promote** a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of District and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying.

*(cf. 5137 – Positive School Climate)*

As appropriate, the District shall provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

*(cf. 6142.8 – Comprehensive Health Education)*

*(cf. 6142.94 – History-Social Science Instruction)*

*(cf. 6163.4 – Standard Use of Technology)*

Staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective response.

*(cf. 4131/4231/4331 – Staff Development)*

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

### **Intervention**

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness **an act of** bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

**BULLYING (continued)**

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians or victims and perpetrators and may contact law enforcement.

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

*(cf. 6164.2 – Guidance/Counseling Services)*

**Reporting and Filing of Complaints and Investigation**

~~Any complaints of bullying, whether it is discriminatory or nondiscriminatory, shall be investigated and resolved in accordance with law and the District's uniform complaint procedures specified in AR 1312.3 – Uniform Complaint Procedures.~~

~~*(cf. 1312.3 – Uniform Complaint Procedures)*~~

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee. Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. ~~Within two business days of receiving a report of bullying, the principal shall notify a District compliance officer identified in AR 1312.3.~~ In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or District compliance officer, whether or not the alleged victim files a complaint.

**Within two business days of receiving a report of bullying, the principal shall notify the District compliance officer identified I AR 1312.3 – Uniform Complaint Procedures.**

~~*(cf. 1312.3 – Uniform Complaint Procedures)*~~

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site r service to bully

## **BULLYING (continued)**

or harass another student, the Superintendent or designee shall file a request with the networking site r service to suspend the privileges of the student and to have the material removed.

When a report of bullying is submitted, the principal or a District compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

### **Investigation and Resolution of Complaints**

**Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the District's uniform procedures specified in AR 1312.3.**

**If during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.**

### **Discipline**

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with District policies and regulations.

*(cf. 5138 – Conflict Resolution/Peer Mediation)*

*(cf. 5144 – Discipline)*

*(cf. 5144.1 – Suspension and Expulsion/Due Process)*

*(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))*

*(cf. 6159.4 – Behavioral Interventions for Special Education Students)*

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

*(cf. 4117.3 – Dismissal)*

*(cf. 4118 – Suspension/Disciplinary Action)*

*(cf. 4119.21/4219.21/4319.21 – Professional Standards)*

*(cf. 4218 – Dismissal/Suspension/Disciplinary Action)*

## BULLYING (continued)

### *Legal Reference:*

#### EDUCATION CODE

200-262.4 Prohibition of discrimination

32282 Comprehensive Safety Plan

32283.5 **Bullying; online training**

35181 Governing Board policy on responsibilities of students

35291-35291.5 Rules

48900-48925 Suspension or expulsion

48985 Translation of notices

52060-52077 Local control and Accountabilities plan

#### PENAL CODE

422.55 Definition of hate crime

647 Use of camera or other instrument to invade person's privacy; misdemeanor

647.7 Use of camera or other instrument to invade person's privacy; punishment

653.2 Electronic communication devices, threats to safety

#### CODE OF REGULATION, TITLE 5

4600-4687 Uniform complaint procedures

#### UNITED STATES CODE, TITLE 47

254 Universal service discounts (e-rate)

#### CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

#### CODE OF FEDERAL REGULATIONS, TITLE 34

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

110.25 Notification of nondiscrimination on the basis of age

#### COURT DECISIONS

*Wynar v. Douglass County School District*, (2013) 728 F.3d 1062

*J.C. v. Beverly Hills Unified School District*, (2010) 711 F. Supp.2d 1094

*Lavine v. Blaine School District*, (2002) 279 F.3d 719

### *Management Resources:*

#### CSBA PUBLICATIONS

*Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Program, Activities & Facilities, Legal Guidance, March 2014*

*Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014*

*Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012*

*Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011*

*Building Healthy Communities: A school Leaders Guide to Collaboration and Community Engagement, 2009*

*Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008*

*Bullying at School, 2003*

#### U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLISHERMENTS

*Management Resources continued: (see next page)*

**BULLYING (continued)**

*Dear Colleague Letter: Bullying of Students with Disabilities, August 2013*

*Dear Colleague Letter: Harassment and Bullying, October 2010*

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/ls/ss>

Common Sense Media: <http://www.commonsexcensemedia.org>

National School Safety Center: <http://www.schoolsafety.us>

ON[the]LINE, digital citizenship resources: <http://www.onthelineca.org>

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Policy  
adopted: May 14, 2003  
revised: February 11, 2015  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**Submitted by:** Jinane Annous, Ed.D.

**Reviewed and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.



## RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5144.4(a)

### REQUIRED PARENTAL ATTENDANCE

**The Board of Education is committed to providing a safe school environment and setting expectations for appropriate student conduct. The Superintendent or designee may involve parents/guardians in student discipline as necessary to improve a student's behavior and encourage personal responsibility.**

*(cf. 5131 – Conduct)*

*(cf. 5131.1 – Bus Conduct)*

*(cf. 5131.2 – Bullying)*

*(cf. 5144 – Discipline)*

*(cf. 6020 – Parent Involvement)*

**When removing a student from class pursuant to Education Code 48910 for committing an act of obscenity, habitual profanity or vulgarity, disruption of school activities, or willful defiance, the teacher of the class may require any parent/guardian to live with the student to accompany the student for a portion of a school day in the class from which the student has been removed. (Education Code 48900.1)**

*(cf. 5144.1 – Suspension and Expulsion/Due Process)*

*(cf. 5144.2 – Suspension and Expulsion/Due Process (Student with Disabilities))*

**Any teacher requiring parental attendance pursuant to this policy shall apply the policy uniformly to all students within the classroom. (Education Code 48900.1)**

**District and school-site rules for student discipline shall include procedures for implementing parental attendance requirements. (Education Code 48900.1)**

#### *Legal Reference:*

##### **EDUCATION CODE**

*35291 Rules (for government and discipline of schools)*

*35291.5 Rules and procedures on school discipline*

*48900-48927 Suspension and expulsion, especially:*

*48900 Grounds for suspension and expulsion*

*48900.1 Required parental attendance*

*48910 Suspension by teacher*

*Management Resources: (see next page)*

(Ref. F 10.1)

**REQUIRED PARENTAL ATTENDANCE (continued)**

***Management Resources:***

**CSBA PUBLICATIONS**

***Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011***

**U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS PUBLICATIONS**

***Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014***

**WEB SITES**

**CSBA: <http://www.csba.org>**

**California Attorney General's Office: <http://www.oag.ca.gov>**

**California Department of Education: <http://www.cde.ca.gov>**

**U.S. Department of Education, Office for Civil Rights:**

**<http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf>**

**U.S. Department of Education, Office of Safe and Drug-Free Schools:**

**<http://www.ed.gov/about/office/list/osdfs>**

Policy  
adopted:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**Submitted by: Jinane Annous, Ed.D.**

**Reviewed and Presented for Board Action: Cuauhtémoc Avila, Ed.D.**

(Ref. F 10.2)





## RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6177(a)

### SUMMER SCHOOL LEARNING PROGRAMS

~~The Board of Education recognizes that summer school provides valuable opportunities for students to improve their skills and make academic progress. When the need is demonstrated and funds are available, the Superintendent or designee, with Board approval, shall establish summer school day and/or evening classes for purposes of remediation, enrichment and/or acceleration.~~

~~The District shall offer summer instructional programs for graduating high school seniors who need courses for graduation before the beginning of the next school year. (Education Code 41976.5)~~

~~(cf. 6146.1 - High School Graduation Requirements)~~

**The Board of Education recognizes that an extended break from the instructional program may result in significant learning loss, especially among disadvantaged and low-achieving students, and desires to provide opportunities during the summer for students to practice essential skills and make academic progress.**

**Summer programs offered by the District shall be aligned with the District's local control and accountability plan (LCAP), other applicable District and school plans, and the educational program provided during the school year. When feasible, summer programs shall blend high-quality academic instruction in core curricular and/or elective subjects with recreation, nutrition programs, social and emotional development, and support services that encourage attendance, student engagement in learning, and student wellness.**

(cf. 0200 - Goals for the School District)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3552 - Summer Meal Program)

(cf. 5030 - Student Wellness)

(cf. 5141.6 - School Health Services)

(cf. 5148 - Child Care and Development Program)

(cf. 6011 - Academic Standards)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6143 - Courses of Study)

## SUMMER SCHOOL LEARNING PROGRAMS (continued)

### Summer School

**The Superintendent or designee, with Board approval, may establish summer school day and/or evening classes.**

*(cf. 5148.2 - Before/After School Program)*

*(cf. 6171 - Title I Programs)*

*(cf. 6175 - Migrant Education Program)*

The District's summer school **learning** program may be used to provide supplemental instruction for **to** students **needing remediation and/or failing to meet academic requirements and/or students who desire** enrichment in core academic subjects. ~~in accordance with law, Board Policy, and Administrative Regulation. (Education Code 37252, 37252.2, 37252.8, 37253, 41505-41506; 5 CCR 11472)~~

*~~(cf. 5123 - Promotion/Acceleration/Retention)~~*

*~~(cf. 6011 - Academic Standards)~~*

*~~(cf. 6143 - Courses of Study)~~*

*~~(cf. 6146.5 - Elementary/Middle School Graduation Requirements)~~*

*~~(cf. 6162.52 - High School Exit Examination)~~*

*~~(cf. 6176 - Weekend/Saturday Classes)~~*

*~~(cf. 6179 - Supplemental Instruction)~~*

### **Enrollment Priorities**

**As appropriate, priority to for enrollment** in summer **learning** programs shall be given to District students who:

1. ~~Are eligible for supplemental instruction on the basis of retention or recommendation for retention pursuant to Education Code 37252.2~~  
**Need course credits in order to graduate from high school before the beginning of the next school year**

*(cf. 5147 - Dropout Prevention)*

*(cf. 6146.1 - High School Graduation Requirements)*

2. ~~Are eligible for supplemental instruction on the basis of insufficient progress toward passing the State High School Exit Examination pursuant to Education Code 37252~~

**SUMMER SCHOOL LEARNING PROGRAMS (continued)**

3. 2. ~~Need course credits in order to graduate from high school before the beginning of the next school year~~ **Have been retained or are at risk of being retained at their grade level**

*(cf. 5123 - Promotion/Acceleration/Retention)*

- 3. Demonstrate academic deficiencies in core curriculum areas**

*(cf. 0460 - Local Control and Accountability Plan)*

- 4. Are in targeted student groups identified in the District's LCAP as needing increased or improved services to succeed in the educational program**

The remaining openings shall be offered to **other** District students on a first-come, first-served basis.

**Attendance**

Because summer courses cover extensive instructional content in a relatively short time period, students who have more than three excused **absences** or **one** unexcused absences may not receive credit for their summer session class(es) **unless they make-up missed work in accordance with law, Board policy, and administrative regulation.**

*(cf. 5113 - Absences and Excuses)*

*(cf. 6154 - Homework/Make-Up Work)*

**Sites for summer learning programs may be rotated in an effort to make summer learning programs more accessible to all students, regardless of residence or regular attendance area, and to accommodate the maintenance needs of District schools.**

**The Superintendent or designee shall annually report to the Board on summer learning programs enrollment in the current year and previous year for the program as a whole and disaggregated by grade level, school that the students attend during the regular school year, and student population. In addition, he/she may report on the extent to which students successfully achieved the outcomes established for the program.**

**Additional Summer Learning Opportunities**

**SUMMER SCHOOL LEARNING PROGRAMS (continued)**

**The Superintendent or designee may collaborate with parents/guardians, city and county agencies, community organizations, child care providers, and/or other interested persons to develop, implement, and build awareness of organized activities that support summer learning.**

*(cf. 1020 - Youth Services)*

*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

*(cf. 1700 - Relations Between Private Industry and the Schools)*

**Strategies to support summer learning may include, but are not limited to:**

- 1. Providing information to students and parents/guardians about summer reading programs scheduled to be conducted by public libraries or community organizations**
- 2. Collaborating with local parks and recreation agency and/or community organizations to provide day camps, sports programs, or other opportunities for physical education and activity**

*(cf. 1330.1 - Joint Use Agreements)*

- 3. Collaborating with workforce development agencies, businesses, and community organizations to provide summer job training opportunities that include an academic component**

*(cf. 3260 - Fees and Charges)*

*(cf. 5113.2 - Work Permits)*

*(cf. 6178.1 - Work-Based Learning)*

- 4. Encouraging reading in the home, such as providing lists of recommended reading to students and parents/guardians, establishing a target number of books or pages, and providing prizes for achievement of reading goals**

*(cf. 6020 - Parent Involvement)*

- 5. Assigning summer vacation homework in core curricular subject(s) for extra credit**
- 6. Conducting occasional, interactive “fun days” during the summer to provide activities related to art, music, science, technology, mathematics, environmental science, multicultural education, debate, or other subjects**
- 7. Arranging opportunities for community service**

*(cf. 6142.4 - Service Learning/Community Service Classes)*

(Ref. F 11.4)

**SUMMER SCHOOL LEARNING PROGRAMS (continued)***Legal Reference:*EDUCATION CODE*8482-8484.6 After School Education and Safety Program**8484.7-8484.9 21<sup>st</sup> Century Community Learning Centers**37252-37254.1 Supplemental instruction**39837 Transportation to summer employment programs**41505-41508 Pupil Retention Block Grant**41976.5 Summer school programs; substantially disabled persons or graduating high school seniors**42238.01-42238.07 Local control funding formula**42238.8 Revenue limit for average daily attendance**~~42239 Summer school attendance apportionments; certification re hours of work experience education~~**48070-48070.5 Promotion and retention**51210 Areas of study for elementary schools**51220 Areas of study for grades 7-12**51730-51732 Powers of governing boards (authorization for elementary summer school classes)**52060-52077 Local control and accountability plan**54444.3 Summer program for migrant students**56345 Extended-year program for special education students**58700-58702 Credit towards summer school apportionments for tutoring and homework assistance program**58806 Summer school apportionments**60851 Supplemental instruction toward exit examination*REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS*53025-53032 Intensive reading instruction**53091-53095 Intensive algebra instruction*CODE OF REGULATIONS, TITLE 5*3043 Extended school year, special education students**11470-11472 Summer school*UNITED STATES CODE, TITLE 20*6311-6322 Improving basic programs for disadvantaged students**7171-7176 21<sup>st</sup> Century Community Learning Centers*ATTORNEY GENERAL OPINIONS*70 Ops. Cal. Atty.Gen. 282 (1987)**Management Resources: (see next page)*

**SUMMER SCHOOL LEARNING PROGRAMS (continued)**

*Management Resources:*

**CSBA PUBLICATIONS**

**Summer Learning and Wellness Resource Guide**

**School's Out, Now What? How Summer Programs Are Improving Student Learning and Wellness, Policy Brief, April 2013**

**NATIONAL SUMMER LEARNING ASSOCIATION PUBLICATIONS**

**Healthy Summers for Kids: Turning Risk into Opportunity, May 2012**

**New Vision for Summer School, 2010**

**RAND CORPORATION PUBLICATIONS**

**Making Summer Count: How Summer Programs Can Boost Children's Learning, 2011**

**WEB SITES**

**CSBA: <http://www.csba.org>**

**California Dept. Of Education: <http://www.cde.ca.gov>**

**National Summer Learning Association: <http://www.summerlearning.org>**

**Partnership for Children and Youth: <http://www.partnerforchildren.org>**

**RAND Corporation: <http://www.rand.org>**

**Summer Matters: <http://www.summermatters2you.net>**

Policy  
adopted: September 22, 1999  
revised: December 6, 2006  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

**Submitted by:** Jinane Annous, Ed.D.  
**Reviewed and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.  
(Ref. F 11.6)

**G INSTRUCTION CONSENT**

**EISENHOWER HIGH SCHOOL AVID  
NORTHERN CALIFORNIA UNIVERSITY CAMPUS TOUR**

February 8, 2017

Eisenhower High School requests approval from the Board of Education for fifty (50) AVID students and five (5) chaperones to attend Eisenhower High School's AVID Northern California University Campus Tour on March 8, 2017 through March 10, 2017, at the following universities: California State University, Bakersfield; University of California, Merced; University of California, Chico; University of California, Berkeley; San Francisco State; California State University, San Luis Obispo; and the University of California, Santa Barbara.

The campus tours will give AVID students information from admission counselors about the university culture, campus life, and allow interaction with current college students serving as mentors.

Transportation will be via charter bus. Lodging will be at a hotel in Chico on the first night and a hotel in San Luis Obispo the second night. Travel, lodging, and meals will be paid through the College Readiness Block Grant at a cost of approximately \$20,000.00.

It is recommended that the Board of Education approve fifty (50) AVID students and five (5) chaperones to attend Eisenhower High School's AVID Northern California University Campus Tour on March 8, 2017 through March 10, 2017, at the following universities: California State University, Bakersfield; University of California, Merced; University of California, Chico; University of California, Berkeley; San Francisco State; California State University, San Luis Obispo; and the University of California, Santa Barbara, at a total cost not-to-exceed \$20,000.00, to be paid from the College Readiness Block Grant.

**Submitted by:** Scott Sparks

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 1.1)



**CARTER HIGH SCHOOL BOYS WRESTLING TEAM  
BAKERSFIELD, CALIFORNIA**

February 8, 2017

Carter High School requests the Board of Education approve ten (10) potential students of the Carter High School boys wrestling team and three (3) coaches/chaperones to attend the State Wrestling Tournament in Bakersfield, California, on March 2, 2017 through March 4, 2017.

Transportation will be via District vans at an estimated cost of \$1,200.00. Lodging will be in Bakersfield, California, at an estimated cost of \$500.00.

It is recommended that the Board of Education approve ten (10) potential students of the Carter High School boys wrestling team and three (3) coaches/chaperones to attend the State Wrestling Tournament in Bakersfield, California, on March 2, 2017 through March 4, 2017, at an estimated total cost of \$1,700.00, to be paid from ASB and General Funds.

**Submitted by:** Patricia Chavez, Ed.D.

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 2.1)

**CARTER HIGH SCHOOL GIRLS WRESTLING TEAM  
VISALIA, CALIFORNIA**

February 8, 2017

Carter High School requests the Board of Education approve seven (7) potential students of the Carter High School girls wrestling team and four (4) coaches/chaperones to attend the State Girls Wrestling Tournament in Visalia, California, February 23, 2017 through February 25, 2017.

Transportation will be via district vans at an estimated cost of \$1,200.00. Lodging will be in Visalia, California, at an estimated cost of \$500.00.

It is recommended that the Board of Education approve seven (7) potential students of the Carter High School girls wrestling team and four (4) coaches/chaperones to attend the State Wrestling Tournament in Visalia, California, on February 23, 2017 through February 25, 2017, at an estimated total cost of \$1,700.00, to be paid from ASB and General Funds.

**Submitted by:** Patricia Chavez, Ed.D.

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 3.1)

## 2017 EXTENDED SCHOOL YEAR (ESY) PROGRAM

February 8, 2017

The 2017 Extended School Year (ESY) Program will be available to all preschool students in accordance with Individuals with Disabilities Education Act (34 CFR Part 300 §300.309) Extended School Year Services. Furthermore, under California law we are mandated to provide special education and services for all eligible children between the ages of 3-5 years, inclusive (Ca. Ed. Code Sec. 56001 (b) and 5440 (c)). We have students turning three (3) years old during the summer who receive special education services who need assessment.

ESY will be available to students in accordance with Individuals with Disabilities Education Act (5.CCR § 3043). Eligible students are those who are eligible for ESY per their Individualized Educational Program (IEP) and are in a Special Day Class Mild/Moderate (M/M), Moderate/Severe Emotionally Disturbed (ED), Moderate to Severe (MS), or in an Autism program (AUT). Such eligible students require maintenance of instructional and critical life skills, which would regress and the student would be unable to recoup within the first few weeks of school, if not provided with ESY. Students must have ESY indicated as a service in their IEP to be able to attend the summer ESY program. Education Specialists, Behavioral Specialists, Behavior Specialist Aides, APE teachers, SLP, and SLP-Aides will provide services to all students per student's IEP. A school psychologist, special education teacher, and SLP will conduct preschool assessments in accordance with (Ca. Ed. Code Sec. 56001 (b) and 5440 (c)). In addition, a clerk will be utilized to support the ESY and preschool assessment program.

ESY classes will be held at a District elementary site, to be determined, grades pre-school through 5<sup>th</sup> grade. ESY classes for elementary will be held Monday through Friday, from June 5, 2017 through June 30, 2017. ESY classes for elementary school will be from 8:00 a.m. to 12:40 p.m. District transportation will be provided to eligible students. Lunch will be provided daily.

ESY classes will be held at Rialto High School for all secondary, grades 6<sup>th</sup> through 12<sup>th</sup>. ESY classes for secondary will be held Monday through Thursday, from June 5, 2017 through July 10, 2017, with the exclusion of the 4<sup>th</sup> of July holiday. ESY classes for secondary school will be from 7:30 a.m. to 1:20 p.m. District transportation will be provided to eligible students. Lunch will be provided daily.

It is recommended that the Board of Education approve the proposed 2017 Extended School Year (ESY) program and calendars for students receiving special education services in all grades as part of their Individualized Educational Program (IEP) requirement.

**Submitted by:** Paulette Koss, Ed.D.

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 4.1)

**EISENHOWER HIGH SCHOOL GIRLS WRESTLING TEAM  
VISALIA, CALIFORNIA**

February 8, 2017

Eisenhower High School requests the Board of Education approve four (4) students of the Eisenhower High School girls wrestling team and four (4) coaches/chaperones, to attend the State Girls Wrestling Tournament in Visalia, California, February 23, 2017 through February 25, 2017.

The State Girls Wrestling finals are for those girls who qualify and are still part of their regular season.

Transportation will be via District vans. Lodging will be in Visalia, California. Registration includes participation in the tournament and one meal. Travel, lodging, meals and registration costs will be paid through Eisenhower Athletics at a cost of approximately \$1,500.00.

It is recommended that the Board of Education approve four (4) students of the Eisenhower High School girls wrestling team, and four (4) coaches/chaperones to attend the State Wrestling Tournament in Visalia, California, February 23, 2017 through February 25, 2017, at an estimated total cost of \$1,500.00, to be paid from Eisenhower High School's Athletic Fund.

**Submitted by:** Scott Sparks

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. G 5.1)



## DONATIONS

February 8, 2017

<u>Name of Donors</u>	<u>Location/Description</u>	<u>Amount</u>
<u>MONETARY DONATIONS</u>		
Measured Progress, Inc.	Jehue Middle School/ Instructional Materials and Supplies	\$ 1,380.00
Walmart	Morgan Elementary School/ Instructional Materials and Supplies	\$ 500.00
Box Tops for Education	Preston Elementary School/ Principal's Donation Account	\$ 150.40
Box Tops for Education	Morgan Elementary School/ Instructional Materials and Supplies	\$ 56.70
Box Tops for Education	Dunn Elementary School/ Instructional Materials and Supplies	\$ 48.80
ThinkMap, Inc.	Categorical Programs/ Parent Summit	\$ 300.00

It is recommended that the Board of Education accept the listed donations from Measured Progress, Inc., Walmart, Box Tops for Education, and ThinkMap, Inc., and request that a letter of appreciation be sent to the donors.

District Summary	
Monetary Donations – February 8, 2017	\$ 2,435.90
Donations – Fiscal Year-To-Date	\$ 29,328.01

**Submitted by:** Mohammad Z. Islam

**Reviewed by and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 2.1)

## SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS

February 8, 2017

Quantity	Description	Quantity	Description
50	CPU	5	Classroom Table
27	Monitor	4	Laptop
5	Printer	1	CD Radio
1	Microwave	1	Tablet, I-Pad
19	Television	2	Whiteboard
1	Nano Compressor	5	Bookshelf
1	Speaker Control Box	6	Rolling Cabinet
1	Classroom Jeopardy	3	Office chair
1	CD Player	1	Storage Panel
18	Projector	1	Drums / Guitar Hero
14	Keyboard	19	Sewing Machine

It is recommended that the Board of Education declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

**Submitted By:** Daniel Distrola  
**Reviewed By:** Mohammad Z. Islam  
**Presented for Board Action:** Cuauhtémoc Avila, Ed. D.

(Ref. H 3.1)

**AGREEMENT WITH  
GRAND CANYON UNIVERSITY**

February 8, 2017

Personnel Services requests the Board of Education ratify an agreement with Grand Canyon University to provide fieldwork, education and training for student teachers. Students enrolled in the programs at Grand Canyon University will gain experience with mentors in their specialized fields at the Rialto Unified School District.

This agreement will offer an opportunity for students enrolled in these programs at Grand Canyon University to gain experience and to further their education toward becoming effective future teachers with guidance from experienced mentors.

It is recommended that the Board of Education ratify an agreement with Grand Canyon University for mentoring opportunities for students in their respective programs effective November 18, 2016 through June 30, 2019, at no cost to the District.

**Submitted by:** Rhonda Kramer

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 4.1)



**APPROVAL TO PURCHASE FLEET VEHICLES  
PURSUANT TO PUBLIC CONTRACT CODE 20118  
FOR FISCAL YEAR 2016-2017**

February 8, 2017

Authorization of the Board of Education is required to purchase from the following California Multiple Award Schedule Contract. The following contract will allow the District to purchase fleet vehicles for Fiscal Year 2016-2017 without going out to formal bid, thereby taking advantage of the same terms and conditions of the contract and their competitive pricing structure. The contract is valid until February 21, 2018.

California Multiple Award Schedule (CMAS)	Contract # 1-16-23-23A Downtown Ford Sales Purchase of Fleet Vehicles
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It is recommended that the Board of Education approve the use of the California Multiple Award Schedule (CMAS) Contract # 1-16-23-23A for Fiscal Year 2016-2017, pursuant to Public Contract Code 20118, to be paid from the General Fund.

**Submitted By:** Daniel Distrola  
**Reviewed By:** Mohammad Z. Islam  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 5.1)

**AGREEMENT WITH  
ALL AMERICAN INSPECTION, INC.**

February 8, 2017

A certified in-plant inspection is required for the two shade structures to be installed at the girls' softball field at Rialto High School. The in-plant inspection services must be employed directly by the School District per Section 4-333 (b) of Title 24, Part 1. The inspector must perform inspections and produce reports that are subject to Division of State Architect (DSA) acceptance.

All American Inspection, Inc. is recommended to provide in-plant inspection services for the project. The company has worked on various projects for the District in recent years.

It is recommended that the Board of Education approve an agreement with All American Inspection, Inc. as the inspector to provide in-plant inspection services for two shade structures to be installed at the girls' softball field at Rialto High School for a not-to-exceed amount of \$5,000.00, to be paid from Fund 40, Special Reserve Fund.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 6.1)

**AGREEMENT WITH  
PF VISION, INC.**

February 8, 2017

The District is in need of a Division of State Architect (DSA) Inspector for the Path of Travel Compliance Project at Jehue Middle School. The Path of Travel and fire alarm compliance is required at Jehue Middle School in order to complete the Jehue Middle School Classroom Addition Project.

It is the recommendation of the Facilities Planning Department for PF Vision Inc., to provide the Division of State Architect (DSA) Inspection Services for the project. PF Vision, Inc. has been the DSA Inspector of Record (IOR) for the Jehue Middle School Classroom Addition Project, as well as the inspector for numerous projects throughout the District for the past several years.

The fee schedule for the project is \$64.00 per hour for a Class 1 inspector to perform inspection services. The total proposed fee is not-to-exceed \$5,600.00.

Overtime and Saturday services will be paid at one and one-half times the normal rate, and Sunday services will be billed at two times the normal rate.

It is recommended that the Board of Education approve an agreement with PF Vision, Inc., to provide The Division of State Architect (DSA) inspection services for the Path of Travel and fire alarm compliance project at Jehue Middle School, at a cost of \$64.00 per hour for a Class 1 inspector, not-to-exceed \$5,600.00, to be paid from Fund 21, Measure Y, Series "C", General Obligation Bond Funds.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented For Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref H. 7.1)

**ADDITION OF SUBCONTRACTOR  
CP CONSTRUCTION COMPANY, INC.**

February 8, 2017

TOMCO LLC., contractor for the Rialto Unified School District Compressed Natural Gas (CNG) Fueling Station Project, requests the addition of CP Construction Company, Inc., an "A" licensed Water & Sewer contractor based in Ontario, California, to the subcontractor list, for the domestic, irrigation and fire line water pipe installation to substitute the prime contractor in order to expedite the total construction schedule. TOMCO LLC., the prime contractor, has made this request under Public Contract Code §4100-4107.

It is recommended that the Board of Education approve the addition of CP Construction Company, Inc., an "A" licensed Water & Sewer contractor based in Ontario, California, to the subcontractor list for the Rialto Unified School District Compressed Natural Gas (CNG) Fueling Station Project under Public Contract Code §4107 to complete the project, at no cost to the District.

**Submitted by:** Iris Chu

**Reviewed by:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 8.1)

**AGREEMENT WITH  
SCHOLASTIC PROFESSIONAL LEARNING  
MIDDLE SCHOOL SOCIAL STUDIES LITERACY INITIATIVE**

February 8, 2017

Education Services requests the Board of Education approve an agreement with Scholastic Education to provide systemic professional learning and ongoing job-embedded coaching to support middle school history/social studies teachers, coaches, and administrators from February 26, 2017 through May 31, 2017.

Key topics have been identified for professional learning to support the Common Core ELA and content area instructional shifts to be implemented in the content areas of middle school History/Social Studies in grades 6 - 8:

1. Implementing and utilizing classroom libraries and adding structure to independent reading
2. Implement close reading strategies
3. Understanding text complexity
4. Engaging adolescent learners
5. Leading and supporting change in literacy instruction (Parts 1 and 2)

In order to support the middle school social studies literacy work, site-based principals and coaches will have common language and expectations around each of the key professional learning goals as well as learn how to drive, implement and monitor literacy instructional effectiveness. In each session, school leaders will be able to identify key components of the instructional models and leverage points they should support as instructional leaders.

Two full days of professional learning will be provided, including the initial implementation training for teachers, coaches, and administrators, and job-embedded follow-up to take place February – May 2017.

Scholastic Professionals will provide a comprehensive, research-informed approach to professional development that will build and expand understanding about language, literacy, and learning as it elevates instruction—preparing students for a lifetime of success. Scholastic professionals are guided by a clear understanding of how children learn—and how best to support student learning in the classroom. Scholastic has a demonstrated record of success partnering with districts to improve student learning with literacy in the content areas of history/social studies.

Scholastic will use professional learning outcomes, session evaluations, and coaching sessions to measure success of the professional learning, which will also allow Rialto USD to evaluate the growth in teachers and District Instructional Literacy/ELA Coaches knowledge and skills, and evaluate the effectiveness of the professional learning plan and student achievement.

(Ref. H 9.1)

It is recommended that the Board of Education approve an agreement with Scholastic Education to provide systemic professional learning and ongoing job-embedded coaching to support middle school history/social studies teachers, coaches, and administrators, effective February 26, 2017 through May 31, 2017, for a total cost not-to-exceed \$45,580.00, to be paid from the Unrestricted General Fund.

**Submitted by:** Jasmin Valenzuela

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 9.2)

**AWARD OF CONTRACT  
EISENHOWER HIGH SCHOOL  
STADIUM BUILDINGS AND PERFORMING ARTS THEATER  
BID NO. 16-17-011**

February 8, 2017

Public Contract Code 20111 requires that contracts for public works projects exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder who shall have such surety as required by the Board of Education.

The Eisenhower High School Stadium Building and Performing Arts Theater project was bid in October 2016. Bids were awarded to responsive low bidders in eighteen (18) of the twenty (20) categories on the December 7, 2016, Board meeting. Two (2) categories, Roofing (Category 9) and Theater Rigging (Category 38), had only one bidder in each category in the October bid, and were rebid in December 2016. A Notice to Contractors Calling for Bids for Bid No. 16-17-011 was published in the San Bernardino Sun, The Voice, and El Chicano newspapers, on December 22, 2016, and December 29, 2016.

Bids were opened at 2:00 p.m. on Monday, January 23, 2017. The bids were opened as base bid. There were two (2) construction managers and three (3) District representatives present. The bids were opened as follows:

<b>Category</b>	<b>Company</b>	<b>Base Bid</b>
<b>9 –Roofing</b>		
	Best Contracting Services, Inc.	311,786
	WSP Roofing Company	319,127
	Roy O. Huffman Roof Company	335,320
	Letner Roofing Company	343,110
	Commercial Roofing Systems, Inc.	393,491
<b>38 – Theater Rigging</b>		
	J.R. Clancy, Inc.	330,434
	LVH Entertainment Systems	403,400

These bids have been reviewed by Neff Construction, Inc., who is the Construction Manager for the Rialto Unified School District, and by District staff. The responsible and responsive low bids are being recommended for approval as follows:

(Ref. H 10.1)

<b>Category</b>	<b>Company</b>	<b>Base Bid</b>
<b>9 –Roofing</b>	Best Contracting Services, Inc.	311,786
<b>38 – Theater Rigging</b>	J.R. Clancy, Inc.	330,434

It is recommended that the Board of Education award the base bids for Category 9, Roofing to Best Contracting Services, Inc., and Category 38, Theater Rigging, to J. R. Clancy, Inc. for the Eisenhower High School Stadium Building and Performing Arts Theater Project as the lowest responsible contractors meeting District specifications. All costs will be paid from Fund 21, Measure Y, Series "C", General Obligation Bond Funds.

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 10.2)



**WALMART COMMUNITY GRANT PROGRAM  
MORGAN ELEMENTARY SCHOOL**

February 8, 2017

Morgan Elementary School requests the Board of Education accept the Walmart Community Grant from the Walmart Foundation in the amount of \$500.00.

The Walmart Community Grant Program is providing grants to local organizations that propose to use grant money within one of the four areas of giving. Walmart has identified four core areas of giving: Hunger Relief & Healthy Eating, Sustainability, Women's Economic Empowerment, and Opportunity. Walmart also funds grants to programs that are geared toward strengthening the local community, one of those being local school-based initiatives.

The grant will be used to support Science, Technology, Engineering, Arts, and Math (STEAM) at Morgan Elementary School as they begin to create a makerspace classroom. A makerspace classroom is a classroom that provides hands-on, creative ways to encourage students to design, experiment, build, and invent as they engage in STEAM activities and tinkering. The grant money would be used to secure items that could be used in the makerspace classroom such as: Little Bits for coding, Legos for building, electronics for circuitry, and robots for programming.

It is recommended that the Board of Education accept the Walmart Community Grant from the Walmart Foundation, effective February 2017 through May 2017, in the amount of \$500.00 for the purpose of funding Morgan Elementary School's makerspace classroom.

**Submitted by:** Alejandro Vara

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 11.1)

**AGREEMENT WITH  
CHILD CARE RESOURCE CENTER**

February 8, 2017

Early Education requests the Board of Education approve an agreement with Quality Start San Bernardino (QSSB) to offer a system focused on improving the quality of preschool programs and staff to be funded by the California Race to the Top Early Learning Challenge Grant, formerly known as QRIS, through the San Bernardino County Superintendent of Schools.

The two (2) QSSB chosen Preschool Teachers, Catalina Robles at Dollahan Elementary and Griselda Uribe at Kelley Elementary, have agreed to participate in the assessments and coaching. The incentives they receive for their classrooms will be based on their participation and rating. The incentive funds will be directly deposited into the agreed Rialto Unified School District Account from the Child Care Resource Center (CCRC) who is the administrative agent for the quality improvement and quality rating incentives. The funds may only be used for quality improvement in their classrooms.

The program is supervised by the Child Care Resource Center who will provide the Early Childhood Environmental Rating Scale (ECERS) and Classroom Assessment Scoring System (CLASS) assessors and the Professional Development Coaches who will develop the professional development plans with the two preschool teachers. Their ratings will determine the amounts of the incentives to be used for their classrooms.

It is recommended that the Board of Education approve an agreement with the Child Care Resource Center for the purpose of the two (2) Quality Start San Bernardino (QSSB) chosen Preschool Teachers, Catalina Robles at Dollahan Elementary and Griselda Uribe at Kelley Elementary to participate in quality improvement and incentives effective February 9, 2017 through September 30, 2017, to be funded by the San Bernardino Superintendent of Schools through the Child Care Resource Center, at no cost or liability to the District.

**Submitted by:** Pat Krizek, Ed.D.

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 12.1)

**AGREEMENT WITH  
DR. JODYE SELCO**

February 8, 2017

Education Services requests the Board of Education approve an agreement with Dr. Jodye Selco for \$25,000.00 to be funded entirely from the California Mathematics and Science Grant with no cost to District general funds. The Grant is in its final year of funding and the monies will be used so that Dr. Selco's services can be utilized further as we try to implement the new Next Generation Science Standards (NGSS) in elementary and middle schools for the 2016-2017 school year.

Dr. Jodye Selco has worked with our district since 2002 helping to provide training in science for three California Science and Mathematics Grants. She is a chemist by her doctorate and has also worked with teacher education for many years and brings the best of two worlds – content knowledge and pedagogy. While California has passed the NGSS standards and the Science Framework, there are no textbooks that have been developed for classroom usage. Also this year, April 2017, California is set to pilot a new science assessment called the California Science Test (CAST). Dr. Selco has worked with our teachers and our science team to develop materials and resources to a pacing chart that is being rolled out for elementary and being completed for middle school. All science standards that are taught in the classroom have resource materials that are available for student and teacher usage and are current. This year, we also rolled out the first set of hands-on assessments that will be completed 2<sup>nd</sup> semester. We also plan to have two series of workshops so that elementary and middle school teachers are familiar with the structure of the standards, the design of the standards and the performance expectations and the resources that have been developed. Dr. Selco has been an integral part, of not only putting the materials together, but also delivering the training, many which occur during weekends so that teachers have the flexibility to attend.

It is recommended that the Board of Education approve the agreement with Dr. Jodye Selco for \$25,000.00 to provide additional professional development, develop Next Generation Science Standards (NGSS) materials, and provide professional development on NGSS for elementary and middle school teachers for the 2016-2017 school year, to be paid from California Science and Mathematics Partnership Grants, at no cost to the District.

**Submitted by:** Edward D'Souza, Ph.D.

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 13.1)

**FEDCO CLASSROOM ENRICHMENT GRANTS  
BEMIS ELEMENTARY SCHOOL**

February 8, 2017

Bemis Elementary School requests the Board of Education accept two (2) FEDCO Classroom Enrichment Grants from the Center for Excellence in Mathematics and Science Teaching (CEMaST) of Cal Poly Pomona College of Science, in the amounts of \$1,000.00 and \$500.00.

The FEDCO Charitable Foundation provides grants for full-time public school teachers serving students in grades Kindergarten through 12<sup>th</sup> in all school districts in San Bernardino County. Grants support hands-on, classroom, or “real-world” study trip projects that “bring learning to life” and increase student academic achievement. Grants are designed to encourage experiential learning, enhance student understanding, and increase student achievement in relation to the curriculum standards in one of the core subject areas of language arts, social studies, mathematics or science.

The first grant, in the amount of \$1,000.00, will be used for 125 TK and Kindergarten students at Bemis Elementary School to support a classroom enrichment project. This grant is designated for the outreach program with the Aquarium of the Pacific Mobile Aquarium. The second grant, in the amount of \$500.00, will also be used to help support classroom enrichment, specifically designated for outreach programs with the Traveling Scientists and Birds of Prey Project.

It is recommended that the Board of Education accept two (2) FEDCO Classroom Enrichment Grants from the Center for Excellence in Mathematics and Science Teaching (CEMaST) of Cal Poly Pomona College of Science for Bemis Elementary School, effective February 2017 through May 15, 2017, in the amount of \$1,000.00 for the purpose of funding an outreach program with the Aquarium of the Pacific Mobile Aquarium, and in the amount of \$500.00 for the purpose of the Traveling Scientists and Birds of Prey Project.

**Submitted by:** Danielle Osonduagwuike

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Approval:** Cuauthémoc Avila, Ed.D.

(Ref. H 14.1)

**AGREEMENT WITH  
CONSORTIUM ON REACHING EXCELLENCE IN EDUCATION (CORE)**

February 8, 2017

Education Services requests the Board of Education approve an agreement with Consortium on Reaching Excellence in Education (CORE) to provide thirteen (13) follow up training sessions at eleven (11) elementary school sites and two (2) middle school sites on Systematic Instruction in Phonological Awareness, Phonics, and Sight Words (SIPPS) to support the initial training on SIPPS that teachers had previously received.

SIPPS is a decoding program for beginning readers developed by Dr. John Shefelbine of California State University, Sacramento, in collaboration with the Center for the Collaborative Classroom (CCC). The program is aligned with the DIBELS NEXT assessment and is based on two related premises: comprehension and decoding skills differ in both nature and pace of acquisition, and distinct instructional approaches are required for teaching skills in each area. SIPPS is a stand-alone program that teaches decoding in a way suited to each child's needs and abilities, with the central goal of having students become fluent readers in the shortest possible amount of time, so that students can concentrate on comprehending what they read.

SIPPS is an effective program for teaching all students to decode and indicates that it is particularly effective for English Learners, special needs and socio-economically disadvantaged students. SIPPS has been shown to make the largest gains in reading ability for students, who typically have the most difficulty learning to read, and therefore, have the greatest need for explicit phonics instruction.

It is recommended that the Board of Education approve an agreement with Consortium on Reaching Excellence in Education (CORE) to provide thirteen (13) follow up training sessions at eleven (11) elementary school sites and two (2) middle school sites on Systematic Instruction in Phonological Awareness, Phonics, and Sight Words (SIPPS) to support the initial training on SIPPS that teachers had previously received, effective February 21, 2017 through May 11, 2017, at a total cost not-to-exceed \$35,045.00, to be paid from Title I Funds.

**Submitted by:** Teresa Brown

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 15.1)

## SIGNATURE AUTHORIZATION

February 8, 2017

In order to comply with Education Code Sections 35161, 35250, 42636, 44032, and 81655, it is necessary to have Board approval of District individuals authorized to sign District checking accounts.

Due to changes of site administrators, it is necessary, in order to comply with the Education Codes, to update all signature authorizations, effective February 8, 2017.

The accounts and account signatories will be as follows:

<b>Site</b>	<b>Type of Account</b>	<b>Signatories</b>
Eisenhower High School	Associated Student Body Checking Checking Checking Checking	Scott Sparks Enice Jackson Chris Jackson Sarah Vielma
Rialto Middle School	Associated Student Body Checking Checking	Adam Waggoner Germaine Gray

It is recommended that the Board of Education approve the changes to the District bank accounts.

**Submitted By:** Diane Romo

**Reviewed By:** Mohammad Z. Islam

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. H 16.1)

## I FACILITIES PLANNING CONSENT

**NOTICE OF COMPLETION  
VECTOR RESOURCES, INC.**

February 8, 2017

Representatives from the Information Technology, Facilities Planning, Maintenance & Operations Departments, and Vector Resources, Inc., dba Vector USA, completed the final walk-through of the work completed by Vector USA, for all work required in network upgrades and wireless installation at the District Office, Carter High School, Frisbie Middle School, Jehue Middle School, Kucera Middle School, Kolb Middle School, and eighteen (18) elementary school sites (Bemis, Boyd, Casey, Curtis, Dunn, Dollahan, Fitzgerald, Garcia, Henry, Hughbanks, Kelley, Kordyak, Morgan, Morris, Myers, Preston, Simpson, and Trapp).

The Notice of Completion, when filed with County Recorder, will begin a thirty-five (35) day period for the Stop Notice filing, after which our final payment to the contractor may be released.

It is recommended that the Board of Education accept the work completed on September 30, 2016, by Vector USA for all the work required in network upgrades and wireless installation at the District Office, Carter High School, Frisbie Middle School, Jehue Middle School, Kucera Middle School, Kolb Middle School, and eighteen (18) elementary school sites (Bemis, Boyd, Casey, Curtis, Dunn, Dollahan, Fitzgerald, Garcia, Henry, Hughbanks, Kelley, Kordyak, Morgan, Morris, Myers, Preston, Simpson, and Trapp), and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

**Submitted by:** Beth Ann Scantlebury

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuahtémoc Avila, Ed.D.

(Ref. I 1.1)



**NOTICE OF COMPLETION  
INTEGRAL ELECTRICAL ENGINEERING, INC.**

February 8, 2017

Representatives from the Facilities Planning and Maintenance & Operations Departments and Design West Engineering completed the final walk-through of the work completed by Integral Electrical Engineering, Inc. for all work required in connection with Rialto Unified School District Generator Installation project located at 182 E. Walnut Avenue, Rialto, California.

The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

It is recommended that the Board of Education accept the work completed on January 21, 2017 by Integral Electrical Engineering, Inc. for all work required in connection with the Rialto Unified School District Generator Installation project located at 182 E. Walnut Avenue, Rialto, California, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

**Submitted By:** Iris Chu

**Reviewed By:** Mohammad Z. Islam

**Presented for Board Action By:** Cuauhtémoc Avila, Ed.D.

(Ref. I 2.1)

**J PERSONNEL SERVICES CONSENT**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**AVID Tutor**

Limon, Octavio	Eisenhower High School	01/19/2017	\$11.50 per hour
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**WORKABILITY**

Asuncion, Anthony	Walgreens/Rialto	01/18/2017	\$8.93 per hour
Felix Jr., Robert	Warehouse Shoe Sale	01/13/2017	\$8.93 per hour
Franco, Beverly	Petco/Fontana	01/27/2017	\$8.93 per hour
Freeman, Brije	Walgreens/Rialto	01/18/2017	\$8.93 per hour
Gonzalez, Oscar	Walgreens/Rialto	01/13/2017	\$8.93 per hour
Gutierrez, Joshua	Walgreens/Rialto	01/24/2017	\$8.93 per hour
Sabalone, Andie	Walgreens/Rialto	01/18/2017	\$8.93 per hour
Smith, Lachelle	Walgreens/Rialto	01/19/2017	\$8.93 per hour
Smith, Precious	Walgreens/Rialto	01/28/2017	\$8.93 per hour
Temores, Jasmine	Walgreens/Rialto	01/25/2017	\$8.93 per hour
Valencia, Jose	Warehouse Shoe Sale	01/26/2017	\$8.93 per hour

**WORKABILITY – Returning Students**

Aponte, Daniel	Walgreens/Rialto	01/18/2017	\$10.50 per hour
Kearse-Thomas, Kamryn	Walgreens/Rialto	01/20/2017	\$10.50 per hour
Lathon, Tyshonn	Warehouse Shoe Sale	01/14/2017	\$10.50 per hour
Mendoza, Genesis	Walgreens/Rialto	01/27/2017	\$10.50 per hour
Ross, Sydney	Walgreens/Rialto	01/27/2017	\$10.50 per hour

**Submitted and Reviewed By:** Rhea McIver Gibbs and Rhonda Kramer  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

PERSONNEL REPORT NO. 1167  
 CLASSIFIED EMPLOYEES  
 February 8, 2017

**EMPLOYMENT**

Anderson, Mercedes (Repl. A. Banuelos)	McKinney Vento & Foster Youth Liaison Child Welfare & Attendance	01/30/2017	24-5	\$17.93 per hour (8 hours, 203 days)
Calderon, Ruben (Repl. W. Hall)	Custodian I** Frisbie Middle School	02/09/2017	33-1	\$18.39 per hour (8 hours, 12 months)
Garibay, Andrea (Repl. J. Orosco)	Special Ed. Child Development Instructional Assistant Werner Elementary School	02/06/2017	29-1	\$16.63 per hour (3.5 hours, 203 days)
Kieng, Richard (Repl. M. Powers)	Athletic Trainer Rialto High School	02/06/2017	42-1	\$22.92 per hour (7 hours, 237 days)
Moorer, Ledell (Repl. V. Douglas)	Campus Security Officer I Rialto Middle School	02/09/2017	36-5	\$24.06 per hour (8 hours, 212 days)
Rodriguez, Yessica	Instructional Assistant III – SE (SED/MH/AUTISM) Morgan Elementary School	01/23/2017	29-1	\$16.63 per hour (6 hours, 203 days)
Salcedo, Frank (Repl. S. Nakagawa)	Campus Security Officer I Rialto Middle School	02/09/2017	36-1	\$19.77 per hour (8 hours, 212 days)
Walton, Lashonda	Instructional Assistant III - SE (SED/MH/AUTISM) Eisenhower High School	01/30/2017	29-1	\$16.63 per hour (3.5 hours, 203 days)
Wylar, Megan (Repl. R. Mann)	Library/Media Technician I Dunn Elementary School	02/14/2017	31-5	\$21.23 per hour (5 hours, 237 days)

**RESIGNATIONS**

Rojas, Kristen	Instructional Assistant III – SE (SED/MH/AUTISM) Eisenhower High School	01/13/2017		
Vasquez, Paul	Campus Security Officer I Eisenhower High School	01/31/2017		
Wallen, Alexandra	Nutrition Services Supervisor Nutrition Services	02/01/2017		

**RETIREMENT**

Lee, Irene	Nutrition Service Worker III Nutrition Services	01/31/2017		
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**PLACE ON THE 39-MONTH REEMPLOYMENT LIST**

Gonzales, Dolores	Child Development Instructional Assistant Early Education	03/09/2017		
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**REINSTATEMENT TO FORMER POSITION**

Alvarez, Gabriela (Repl. G. Alvarez)	To:	Instructional Assistant II - SE (RSP/SDC) Curtis Elementary School	01/19/2017	To:	26-3	\$17.05 per hour (3 hours, 203 days)
	From:	Instructional Assistant II - SE (RSP/SDC) Curtis Elementary School		From:	26-3	\$17.05 per hour (3 hours, 203 days)

**SUBSTITUTES**

Bojorquez, Jannely	Special Education Child Development Instructional Assistant	01/17/2017	29-1	\$16.63 per hour
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**CERTIFICATION OF ELIGIBILITY LIST – Athletic Trainer**

Eligible: 02/09/2017  
Expires: 08/09/2017

**CERTIFICATION OF ELIGIBILITY LIST – Grounds Maintenance Worker I**

Eligible: 02/09/2017  
Expires: 08/09/2017

**CERTIFICATION OF ELIGIBILITY LIST – Health Clerk**

Eligible: 02/09/2017  
Expires: 08/09/2017

\*\*Position reflects the equivalent to a one-Range increase for night differential

\*\*\* Position reflects a \$50.00 monthly stipend for Confidential position

**Submitted and Reviewed By:** Rhea McIver Gibbs and Rhonda Kramer  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. J 2.2)

PERSONNEL REPORT NO. 1167  
CERTIFICATED EMPLOYEES  
February 8, 2017

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**SUBSTITUTES** (To be used as needed at the appropriate rate per day, effective February 9, 2017, unless earlier date is indicated)

Franklin, Carlee                      01/13/2017

**EMPLOYMENT**

Kim, Jean                              Secondary Teacher                      01/26/2017      II-1      \$54,312.00 (184 days)

**RETIREMENT**

Lawyer, Stephen                      Elementary Teacher                      05/27/2017

**RESIGNATIONS**

Stephens, Christiane                      Secondary Teacher                      01/27/2017

**EXTRA DUTY COMPENSATION** (Teacher at Simpson Elementary School to assist students with accessing technology resources in Language Arts and/or Mathematics in the computer lab January 2017 through May 2017, at the hourly rate of \$42.87, not to exceed 30 hours and to be charged to Title I)

Vasquez, Jose

**HOME AND HOSPITAL TEACHERS** (To be used during the 2016/2017 school year, as needed, at the regular hourly rate of \$42.87)

Duran, Guadalupe

**Submitted and Reviewed By:** Rhea McIver Gibbs and Rhonda Kramer  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. J 3.1)

**K DISCUSSION/ACTION ITEMS**

**BOARD OF EDUCATION  
MEETING SCHEDULE FOR THE 2017-2018 SCHOOL YEAR**

February 8, 2017

The Superintendent's office requests approve from the Board of Education to approve the following Board of Education meeting schedule for the 2017-2018 school year:

Wednesday, July 12, 2017  
Wednesday, August 9, 2017  
Wednesday, August 23, 2017  
Wednesday, September 13, 2017  
Wednesday, September 27, 2017  
Wednesday, October 11, 2017  
Wednesday, October 25, 2017  
Wednesday, November 15, 2017  
Wednesday, December 6, 2017  
Wednesday, January 10, 2018  
Wednesday, January 24, 2018  
Wednesday, February 14, 2018  
Wednesday, February 28, 2018  
Wednesday, March 14, 2018  
Wednesday, March 28, 2018  
Wednesday, April 11, 2018  
Wednesday, April 25, 2018  
Wednesday, May 9, 2018  
Wednesday, May 23, 2018  
Wednesday, June 13, 2018  
Wednesday, June 27, 2018

It is recommended that the Board of Education approve the Board of Education meeting schedule for the 2017-2018 school year.

**Submitted and Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 1.1)



**AMEND AGREEMENT WITH  
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
MODIFIED DUAL ENROLLMENT OPEN COURSE ENGINEERING**

February 8, 2017

Alternative Education requests the Board of Education approve to amend the November 16, 2016, Dual Enrollment Agreement with San Bernardino Community College District, Valley College Campus (SBVC). The Board of Education previously approved an agreement to establish a college level course "Computer Aided Design and Manufacturing I," a three (3) unit course available to qualified high school students in grades 11 and 12 for the 2016-17 spring semester at the Cesar Chavez/Delores Huerta Center for Education (CHCE) Engineering Academy. We are requesting an amendment to the agreement for the Computer Aided Design and Manufacturing I course to be changed to three (3) days a week as an open enrollment course instead of the previously agreed two (2) days a week closed course under AB288. As a result of this amendment, students will be subject to the following college course enrollment fees: campus center (\$1.00), health/accident (\$19.00), and student representative fee (\$1.00), totaling \$21.00.

Under the previously approved agreement, SBVC agreed to provide one qualified college instructor for the course with a class size range of 15-25 students. Under the amended agreement, SBVC will not charge RUSD for the cost of the course, and will waive enrollment fees for RUSD students. RUSD will provide the facility and textbooks (for RUSD students only at a cost of \$150.00 per student not-to-exceed \$3,750.00). RUSD students will be transported one way on existing routes at no additional cost. This agreement facilitates early college access to RUSD students with the benefit of earning college units and high school credits simultaneously. This will ultimately benefit students in the broader community, while establishing a pipeline to postsecondary institutions and shortening the time to complete their educational goals.

It is recommended that the Board of Education approve the amended agreement with San Bernardino Community College District, Valley College Campus to establish a three (3) day a week open college level Computer Aided Design and Manufacturing I course at the Cesar Chavez/Delores Huerta Center for Education (CHCE) Engineering Academy at no additional cost to the District, effective February 2017 through May 2017. The amendment will further add that students will incur enrollment fees in the amount of \$21.00. The term of this agreement as amended may be extended for an additional period not-to-exceed five (5) years by written agreement between both parties.

**Submitted by:** Veronica Smith-Iszard and Edward D'Souza, Ph.D.

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 2.1)

**AGREEMENT WITH  
INFORMATION TECHNOLOGY SOLUTIONS, LLC  
TO PROVIDE CABLING ASSESSMENT**

February 8, 2017

The Information Technology Department requests the Board of Education approve an agreement with Consultant Information Technology Solutions, LLC to develop biddable plans and specification for data cabling required at the following four (4) school sites: Rialto High, Eisenhower High, Rialto Middle, and Werner Elementary. This includes field survey and site assessment.

This will allow Rialto Unified School District to bid for Network Infrastructure Upgrades to support the wireless technology required to provide density along with coverage for student and staff, and support the district wide initiative for Bring Your Own Device (BYOD).

It is recommended that the Board of Education approve an agreement with Information Technology Solutions, LLC to consult with for structure cabling design and planning for Rialto High, Eisenhower High, Rialto Middle, and Werner Elementary, at a total cost of \$68,988.21, effective February 9, 2017 through June 30, 2017, to be paid from the General Fund.

**Submitted by:** Beth Ann Scantlebury

**Reviewed by:** Jinane Annous, Ed.D.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 3.1)

**RIALTO UNIFIED SCHOOL DISTRICT  
2017-2018, 2018-2019, 2019-2020 SCHOOL/STUDENT CALENDARS**

February 8, 2017

Education Services requests the Board of Education approve the 2017-2018, 2018-2019, 2019-2020 school/student calendars.

It is recommended that the Board of Education approve the attached 2017-2018, 2018-2019, 2019-2020 school/student calendars.

**Submitted and Reviewed by:** Jinane Annous, Ed.D.  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 4.1)

# RALTO UNIFIED SCHOOL DISTRICT 2017/2018 SCHOOL CALENDAR



**182 E WALNUT AVE  
RALTO, CA 92378  
(909) 420-2700  
www.rualto.k12.ca.us**

July	August	September	October	November	December	January	February	March	April	May	June
1 M	1 M	1 M	1 M	1 M	1 M	1 M	1 M	1 M	1 M	1 M	1 M
2 T	2 T	2 T	2 T	2 T	2 T	2 T	2 T	2 T	2 T	2 T	2 T
3 W	3 W	3 W	3 W	3 W	3 W	3 W	3 W	3 W	3 W	3 W	3 W
4 T	4 T	4 T	4 T	4 T	4 T	4 T	4 T	4 T	4 T	4 T	4 T
5 F	5 F	5 F	5 F	5 F	5 F	5 F	5 F	5 F	5 F	5 F	5 F
6 S	6 S	6 S	6 S	6 S	6 S	6 S	6 S	6 S	6 S	6 S	6 S
7 S	7 S	7 S	7 S	7 S	7 S	7 S	7 S	7 S	7 S	7 S	7 S
8 M	8 M	8 M	8 M	8 M	8 M	8 M	8 M	8 M	8 M	8 M	8 M
9 T	9 T	9 T	9 T	9 T	9 T	9 T	9 T	9 T	9 T	9 T	9 T
10 W	10 W	10 W	10 W	10 W	10 W	10 W	10 W	10 W	10 W	10 W	10 W
11 T	11 T	11 T	11 T	11 T	11 T	11 T	11 T	11 T	11 T	11 T	11 T
12 W	12 W	12 W	12 W	12 W	12 W	12 W	12 W	12 W	12 W	12 W	12 W
13 T	13 T	13 T	13 T	13 T	13 T	13 T	13 T	13 T	13 T	13 T	13 T
14 F	14 F	14 F	14 F	14 F	14 F	14 F	14 F	14 F	14 F	14 F	14 F
15 S	15 S	15 S	15 S	15 S	15 S	15 S	15 S	15 S	15 S	15 S	15 S
16 S	16 S	16 S	16 S	16 S	16 S	16 S	16 S	16 S	16 S	16 S	16 S
17 M	17 M	17 M	17 M	17 M	17 M	17 M	17 M	17 M	17 M	17 M	17 M
18 T	18 T	18 T	18 T	18 T	18 T	18 T	18 T	18 T	18 T	18 T	18 T
19 W	19 W	19 W	19 W	19 W	19 W	19 W	19 W	19 W	19 W	19 W	19 W
20 T	20 T	20 T	20 T	20 T	20 T	20 T	20 T	20 T	20 T	20 T	20 T
21 W	21 W	21 W	21 W	21 W	21 W	21 W	21 W	21 W	21 W	21 W	21 W
22 T	22 T	22 T	22 T	22 T	22 T	22 T	22 T	22 T	22 T	22 T	22 T
23 F	23 F	23 F	23 F	23 F	23 F	23 F	23 F	23 F	23 F	23 F	23 F
24 S	24 S	24 S	24 S	24 S	24 S	24 S	24 S	24 S	24 S	24 S	24 S
25 S	25 S	25 S	25 S	25 S	25 S	25 S	25 S	25 S	25 S	25 S	25 S
26 M	26 M	26 M	26 M	26 M	26 M	26 M	26 M	26 M	26 M	26 M	26 M
27 T	27 T	27 T	27 T	27 T	27 T	27 T	27 T	27 T	27 T	27 T	27 T
28 W	28 W	28 W	28 W	28 W	28 W	28 W	28 W	28 W	28 W	28 W	28 W
29 T	29 T	29 T	29 T	29 T	29 T	29 T	29 T	29 T	29 T	29 T	29 T
30 F	30 F	30 F	30 F	30 F	30 F	30 F	30 F	30 F	30 F	30 F	30 F
31 S	31 S	31 S	31 S	31 S	31 S	31 S	31 S	31 S	31 S	31 S	31 S

### ALL SCHOOLS:

- First day of school for All students - August 7
- Fall Break - November 20-24
- Winter Break - December 18 - January 8
- Spring Break - March 15 - 23
- Last Day of School for all K-12 students - May 31

### BOARD OF EDUCATION MEETINGS:

- 2017**
- July 12
  - August 9 and 23
  - September 13 and 27
  - October 11 and 25
  - November 15
  - December 6
- 2018**
- January 10 and 24
  - February 14 and 28
  - March 14 and 28
  - April 11 and 25
  - May 9 and 23
  - June 13 and 27

ELEMENTARY SCHOOLS:	MIDDLE SCHOOLS:	HIGH SCHOOLS:
<p>August 10, 2017 - Back to School Night March 8, 2017 - Open House</p> <p><b>Minimum Days:</b> 2017: August 10, 11, 21, 28 September 11, 18 October 2 October 30 - November 9 - Parent Conferences November 27 December 15</p> <p><b>2018:</b> January 22 February 5 March 8, 9, 14 April 9, 30 May 31</p> <p><b>All Elementary:</b> October 20 - End of First Trimester February 16 - End of Second Trimester May 31 - End of Third Trimester</p>	<p>August 16, 2017 - Back to School Night March 7, 2018 - Open House</p> <p><b>Minimum Days:</b> 2017: August 9, 16, 23, 30 September 13, 20, 27 October 4, 11, 18, 25 November 1, 15, 29 December 6, 15</p> <p><b>2018:</b> January 24, 31 February 7, 28 March 7, 14, 28 April 4, 11, 18, 25 May 2, 9, 16, 23, 30, 31</p> <p><b>Middle School Celebrations:</b> Carter High School 2630 N. Linden Ave Rialto, CA 92377</p> <p><b>May 30, 2018</b></p> <p><b>May 31, 2018</b></p>	<p>August 31, 2017 - Back to School Night</p> <p><b>Minimum Days:</b> Refer to your individual high school calendar for minimum/collaboration days</p> <p><b>All Secondary:</b> October 6 - End of First Quarter December 15 - End of Second Quarter March 14 - End of Third Quarter May 31 - End of Fourth Quarter</p> <p><b>All High Schools Graduation Date:</b> Sunday, June 3, 2018 Citizens Business Bank Arena 4000 Ontario Center Ontario, CA 91764</p> <p>Milor/Zupanic - 10:00 a.m. Carter High - 12:00 p.m. Rialto High - 3:00 p.m. Eisenhower - 6:00 p.m.</p>

- LEGEND**
- M = Minimum Day for Students
  - W = Weekend
  - \* = Teacher Preparation Day
  - H = Holiday
- E: Elementary Schools**  
**M: Middle Schools**  
**H: High Schools**

### REGIONS FOR ALL SCHOOLS:

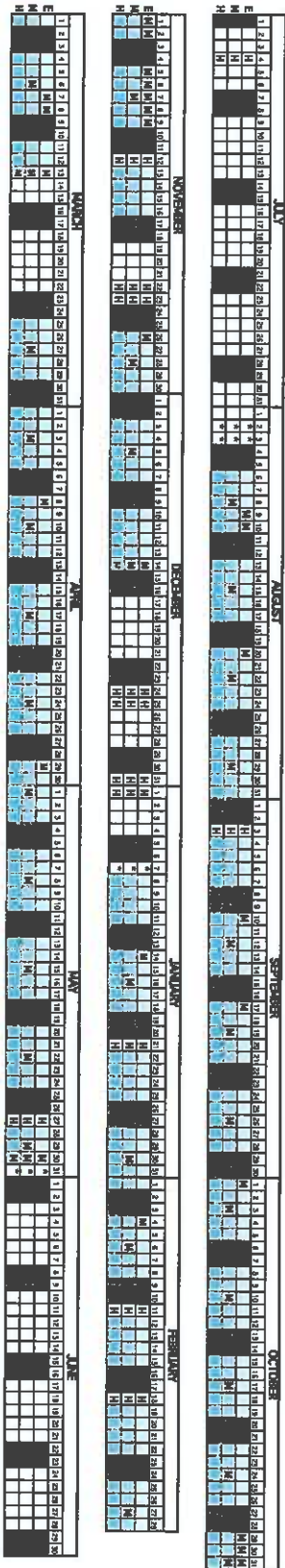
- July 4 Independence Day
- September 4 Labor Day
- November 10 Veterans' Day
- November 25-24 Thanksgiving Holiday
- December 25 Christmas Day
- January 1 New Year's Day
- February 19 Lincoln's Birthday
- February 28 Memorial Day

[http://rec.rialto.k12.ca.us/cms/page\\_view?d=x&id=&voic=1391597847351](http://rec.rialto.k12.ca.us/cms/page_view?d=x&id=&voic=1391597847351)  
07/18/2017 pm

# RIALTO UNIFIED SCHOOL DISTRICT 2018/2019 SCHOOL CALENDAR



102 E. WALNUT AVE  
RIALTO, CA 92570  
(909) 823-7700  
www.rualto.k12.ca.us



- ALL SCHOOLS:**
- First day of school for ALL students - August 6
  - Fall Break - November 19-23
  - Winter Break - December 17 - January 7
  - Spring Break - March 14 - 22
  - Last Day of School for all K-12 students - May 30

**BOARD OF EDUCATION MEETINGS:**

2018	2019
July	August
August	September
September	October
October	November
November	December
December	2019
January	January
February	February
March	March
April	April
May	May
June	June

Dates: TBD

ELEMENTARY SCHOOLS:	MIDDLE SCHOOL S:	HIGH SCHOOL S:
<p>August 9, 2018 - Back to School Night March 7, 2019 - Open House</p> <p><b>Minimum Days:</b> 2018: August 9, 10, 20 September 10, 17 October 1 October 29 - November 9 - Parent Conferences November 26 December 14</p> <p>2019: January 14 February 4 March 7, 8, 13 April 8, 29 May 30</p> <p><b>All Elementary:</b> October 19 - End of First Trimester February 15 - End of Second Trimester May 30 - End of Third Trimester</p>	<p>August 15, 2018 - Back to School Night March 6, 2019 - Open House</p> <p><b>Minimum Days:</b> 2018: August 8, 15, 22, 29 September 12, 19, 26 October 3, 10, 17, 24, 31 November 7, 28 December 5, 14</p> <p>2019: January 16, 30 February 6, 27 March 6, 13, 27 April 3, 10, 17, 24 May 1, 8, 15, 22, 29, 30</p> <p><b>Middle School Celebrations:</b> Carter High School 2630 N. Linden Ave Rialto, CA 92377</p> <p>May 29, 2019</p> <p style="text-align: right;">May 30, 2019</p>	<p>August 30, 2018 - Back to School Night</p> <p><b>Minimum Days:</b> Refer to your individual high school calendar for minimum/colaboration days</p> <p><b>All Secondary:</b> October 5 - End of First Quarter December 14 - End of Second Quarter March 13 - End of Third Quarter May 30 - End of Fourth Quarter</p> <p><b>All High Schools Graduation Date:</b> Date: TBD Location: TBD Times: TBD Miller/Zupan - Rialto High - Eisenhower - Carter High -</p>

**HOLIDAYS FOR ALL SCHOOLS:**

- July 4 Independence Day
- September 3 Labor Day
- November 11 Veterans' Day
- November 22-23 Thanksgiving Holiday
- December 24 Christmas Eve
- December 31 In Lieu of Admissions Day
- January 1 New Year's Day
- January 21 Dr. Martin Luther King, Jr.'s Day
- February 11 Lincoln's Day
- February 19 Presidents' Day
- May 27 Memorial Day

**LEGEND**

- M = Minimum Day for Students
- W = Weekend
- H = Teacher Preparation Day
- H = Holiday

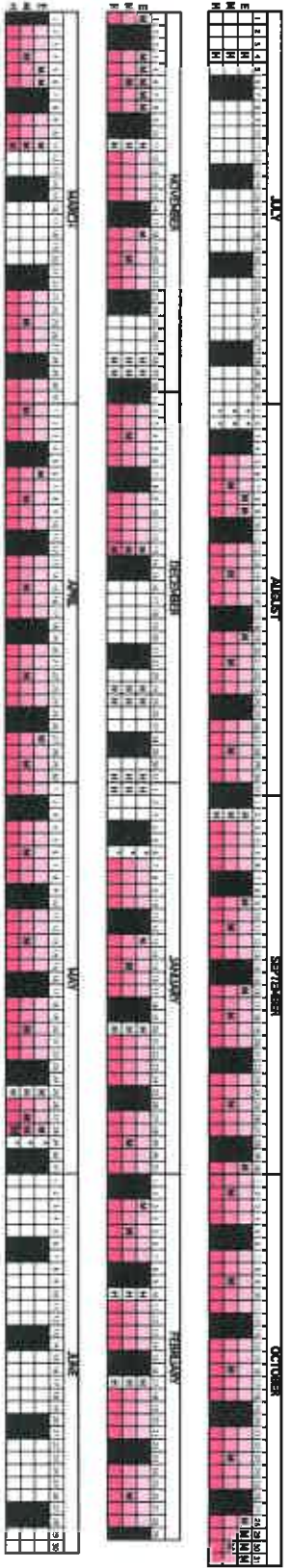
**E** Elementary Schools  
**M** Middle Schools  
**H** High Schools

[http://www.rualto.k12.ca.us/cms/page\\_view?c=6&mid=6&wid=1391597847351](http://www.rualto.k12.ca.us/cms/page_view?c=6&mid=6&wid=1391597847351)  
01/19/2017 pm

# RIALTO UNIFIED SCHOOL DISTRICT 2019/2020 SCHOOL CALENDAR



182 E WALNUT AVE  
RIALTO, CA 92378  
(951) 821-7700  
www.ruals.k12.ca.us



- ALL SCHOOLS:**
- First day of school for All students - August 5
  - Fall Break - November 25-29
  - Winter Break - December 16 - January 6
  - Spring Break - March 12-20
  - Last Day of School for all K-12 students - May 28

**BOARD OF EDUCATION MEETINGS:**

- 2019
    - July
    - August
    - September
    - October
    - November
    - December
  - 2020
    - January
    - February
    - March
    - April
    - May
    - June
- Dates: TBD

<p><b>ELEMENTARY SCHOOLS:</b></p> <p>August 8, 2019 – Back to School Night March 5, 2020 - Open House</p> <p><b>Minimum Days:</b></p> <p>2019: August 8, 9, 19 September 9, 16, 30 October 28 - November 8 - Parent Conferences November 18 December 13</p> <p>2020: January 13 February 3 March 5, 6, 11 April 6, 27 May 28</p> <p><b>All Elementary:</b> October 18 - End of First Trimester February 14 - End of Second Trimester May 28 - End of Third Trimester</p>	<p><b>MIDDLE SCHOOLS:</b></p> <p>August 14, 2019 - Back to School Night March 4, 2020 - Open House</p> <p><b>Minimum Days:</b></p> <p>2019: August 7, 14, 21, 28 September 11, 18, 25 October 2, 9, 16, 23, 30 November 6, 20 December 4, 13</p> <p>2020: January 15, 29 February 5, 26 March 4, 11, 25 April 1, 8, 15, 22, 29 May 6, 13, 20, 27, 28</p> <p><b>Middle School Celebrations:</b> Carter High School 2630 N. Linden Ave Rialto, CA 92377 May 27, 2020</p> <p style="text-align: right;">May 28, 2020</p>	<p><b>HIGH SCHOOLS:</b></p> <p>August 29, 2019- Back to School Night</p> <p><b>Minimum Days:</b></p> <p>Refer to your individual high school calendar for minimum/collaboration days</p> <p><b>All Secondary:</b> October 4 - End of First Quarter December 13 - End of Second Quarter March 11 - End of Third Quarter May 28 - End of Fourth Quarter</p> <p><b>All High Schools Graduation Date:</b> Date: TBD</p> <p><b>Location: TBD</b> Times: TBD MilhorZupanac - Rialto High - Eisenhower - Carter High -</p>
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**HOLIDAYS FOR ALL SCHOOLS:**

- July 4 Independence Day
- September 2 Labor Day
- November 11 Veterans' Day
- November 28-29 Thanksgiving Holiday
- December 24 Christmas Eve
- December 25 Christmas Day
- January 1 New Year's Day
- January 20 Dr. Martin Luther King, Jr.'s Day
- February 19 Lincoln's Day
- February 17 Presidents' Day
- May 25 Memorial Day

- LEGEND**
- M = Minimum Day for Students
  - H = Holiday
  - E = Teacher Preparation Day

**E: Elementary Schools**  
**M: Middle Schools**  
**H: High Schools**

## **SALARY INCREASE FOR AVID TUTORS**

February 8, 2017

Personnel Services requests approval from the Board of Education to increase the hourly rate for AVID Tutors.

Based on wage comparisons throughout the county, Personnel Services is requesting that the hourly rate for AVID Tutors be increased from \$11.50 an hour to \$12.50 an hour to be in alignment with other districts.

It is recommended that the Board of Education approve the hourly increase for AVID Tutors to \$12.50 an hour effective January 1, 2017.

**Submitted and Reviewed By:** Rhea McIver Gibbs and Rhonda Kramer  
**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 5.1)

**BOARD OF EDUCATION  
CHANGE MARCH 2017 BOARD MEETING DATE**

February 8, 2017

The Superintendent's office requests approval from the Board of Education to change the date of the Board of Education meeting scheduled for Wednesday, March 8, 2017, to Wednesday, March 15, 2017, due to a state-wide conference scheduled during the same week.

It is recommended that the Board of Education approve changing the Wednesday, March 8, 2017, Board of Education meeting to Wednesday, March 15, 2017.

**Presented for Board Action:** Cuauhtémoc Avila, Ed.D.

(Ref. K 6.1)